

Oxford Mayor and Council
Work Session
Monday, April 15, 2024 – 6:45 P.M.
Oxford City Hall
110 W. Clark Street, Oxford, Georgia
Agenda

1. **Mayor's Announcements:**

- a. Reminder of the Special Called Work Session for the Operations and Capital Budgets on Thursday, April 18 at 8:00 a.m. at the Community Room here at City Hall.

2. **Committee Reports:** The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and the Sustainability Committee.

3. ***Approval to proceed on the new Cemetery Access Road:** This was discussed at the 11/21/22 Council Work Session with a bid from Peach State Construction at an original bid of \$12,965. With the time interval, the new price is \$13,945, which is still less than the \$14,000 we had from HCS. We have \$17,000 budgeted in the FY24 Capital Budget for this project. Staff recommends proceeding with Peach State Construction.

4. ***Information concerning the IRS Audit on Lack of Tax Forms with City Contractors:** There is no vote required but Ms. Brooks wanted to brief the Council on this \$1,120 fine. The "conclusion" on page two of document "004" provides a quick summation.

5. ***Authorization for the Mayor to sign the contract with Burford's Tree, LLC for Powerline Tree Trimming:** The City of Oxford travels under the Covington bidding for powerline tree trimming and thus saves money by having the local contractor already deployed in the area. Note: although \$50,000 was budgeted, their work last year extended into the first week of July even though the contract stated it was supposed to be completed by June 30. We would like to see a full \$50,000 spent, but the account is a bit short because of that last week of work after June 30. Currently, the contract is for \$45,000 but if the Council wants to consider approving it for \$50,000, we can adjust the budget and the contract.

6. ***Authorization for the Mayor and City Manager to sign the Authorization to Close the Water and Sewer Sinking Fund:** Please see the attached memo from Ms. Brooks. The closing of this account will save fees, paperwork, and time.

7. ***Update on the Sewer Moratorium:** The six-month city-wide sewer moratorium is set to expire on May 13, 2024. Staff recommends lifting the moratorium on the Catova Creek Line and extending the Turkey Creek Line moratorium until July 1, 2024. Please see attached memo for details.

8. **Other Business:**

9. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.

10. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

*Attachments