

OXFORD PLANNING COMMISSION

AGENDA

November 9, 2021 – 7:00 PM

Conducted virtually through Zoom

1. **Opening** – Jonathan Eady, Chair
2. ***Minutes** – We have attached the minutes for September 14, 2021.
3. ***312 W. Bonnell Street – Window Replacement** – Mr. John Womack is being represented by Mindy Winkler from The Home Depot to replace 13 windows in their single-family residential home.
4. ***406 Emory Street – Emory Farm Pavilion** – Mr. Randy Simon is applying on behalf of Emory University for the construction of a roofed-open sided pavilion over an existing pizza oven on the farm property.
5. ***104 Emory Way – Shed** – Mr. Kevin Simmons is making an application for the erection of an open prefabricated shed to be placed behind his single-family residential home.
6. ***203 Williams Street – Shed** – Mr. Bobby Killen is representing Mr. Fernando Rodriguez to replace an existing metal shed with a stick built shed to be placed behind his single-family residential home.
7. ***117 Longstreet Cir. – Shed** – Mr. Hurenza Lewis is having a metal shed installed by Nu-Da Sales.
8. **Other Business** – General discussion of possible accessory structure at 316 Hillcrest Street
9. **Adjournment**

*** Attachments**

MEMBERS OF THE PLANNING COMMISSION: Jonathan Eady, Chair; Zach May, Vice-Chair; Juanita Carson, Secretary; Mike McQuaide, Jeremy Baker, and Mike Ready.

OXFORD PLANNING COMMISSION

Minutes – September 14, 2021

Via Zoom

MEMBERS: Jonathan Eady, Chair; Zach May, Vice Chair; Mike Ready, Jeremy Baker, and Mike McQuaide. Juanita Carson, Secretary was not present.

STAFF: Bill Andrew, Zoning Administrator

GUESTS: Kimolyn Adams-Howard (representing Shawanna Mitchell, Dexter Mitchell and Praise Temple Baptist Church), Dennis Lundy, Jennifer Wolfe (representing Truist Bank and Henry Inc.), Shawanna Mitchell, and Dexter Mitchell.

OPENING: At 7:05 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Ready, seconded by Mr. McQuaide, the minutes for the meeting of July 13, 2021 were adopted as presented. The vote was 5-0.

TRUIST BANK DEVELOPMENT PERMIT APPLICATION: The Commission reviewed the development permit application from Truist Bank, which requests approval to rebrand their existing ATM kiosk adjacent to the U.S. Post Office on Emory Street (currently branded as BB&T) to the Truist markings

Upon motion of Mr. McQuaide, seconded by Mr. Ready, the Planning Commission approved the development permit application to replace branding signage from BB&T to Truist for existing ATM kiosk adjacent to the U.S. Post Office on Emory Street. The vote was 5-0.

DENNIS LUNDY DEVELOPMENT PERMIT APPLICATION (1303 Asbury Street): The Commission reviewed the development permit application to install a 12' x 20' prefabricated storage building on the property located at 1303 Asbury Street. During the discussion, Mr. Eady established that Mr. Andrew had been out to the site to confirm the proposed storage building met the setback requirements. It was also confirmed that no utilities will be run to this new shed. The Commission had no further questions.

Upon motion of Mr. May, seconded by Mr. Ready, the Planning Commission approved the development permit application to install a 12' x 20' storage building on the property located at 1303 Asbury Street. The vote was 5-0.

KEVIN SIMMONS DEVELOPMENT PERMIT APPLICATION (104 Emory Way): Mr. Simmons was not present for the meeting. The Commission reviewed a development permit application to install a 20' x 20' moveable metal frame building at 104 Emory Way. The Chairman pointed out the application did not indicate the zoning designation and setback requirements for the property, which is R-15 and the setbacks being: front = 30', rear = 10' and side = 10'.

The drawing with the development permit application indicated a 1' side setback which does align with an existing shed but does not conform with the code. Without Mr. Simmons being present and with an application which does not comply with the code, the Commission chose to reject the application as submitted. Mr. Simmons will be asked to resubmit the application.

Upon motion of Mr. Ready, seconded by Mr. McQuaide, the Planning Commission rejected the development permit application to install a 20' x 20' moveable metal frame building at 104 Emory Way due to an insufficient side setback. The vote was 5-0.

Conversation with Dexter Mitchell on his plans to construct a church (Tax Parcel X007 025): Shawanna and Dexter Mitchell were present and represented by Kimolyn Adams-Howard during this conversation. Chairman Eady established that Ms. Mitchell does own the property and the property is currently zoned

R-20. Either Rural Residential or Institutional zoning would be required through a rezoning to allow for the construction of a church. Because the property in question is bordered to the west by Institutional, that is the zoning most likely to be successful.

Challenges with the development of this property include its lack of clear access and the southern end of the property is not within the City Limits of Oxford but is located within the City of Covington. If the property were to be rezoned to Institutional, this would require a rear setback of 30' and side setback of 30' on the Residential side and 15' on the Institutional side and a front setback of 30'. It is difficult to know what part of the property the front would be since it is unclear where the road frontage is located.

A site plan for the church would inform the rezoning, also hours of operation, the size of the facility and location and configuration of the parking lot would all go some distance in assisting the Planning Commission to make their recommendation to the City Council.

Ms. Adams-Howard will investigate the issues raised and work to bring some answers to the Planning Commission soon to refine what direction they may be able to go in.

DISCUSSION ON AMENDMENTS TO CHAPTER 40: The Commission made some progress and will continue their discussion on amendments to Chapter 40 during future meetings.

OTHER BUSINESS: The Commission did not discuss any item related to other business.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:29 PM.

Submitted by:

Bill Andrew, Zoning Administrator



DEVELOPMENT PERMIT APPLICATION

This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

GENERAL INFORMATION

Name of Applicant: Mindy Winkler Date of Application: 9/21/21
Address of Applicant: 1035 Regina Drive Halethorpe, MD 21227
Telephone # (s) of Applicant: 443-709-9356
Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 312 W. Bonnell Street Oxford, GA 30054
Owner of above location(s): John & Gloria Womack
Name of General Contractor (if different from Applicant): Home Depot USA, Inc.

Type of work: New building Addition Alteration Renovation X Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: X Single Family Multi-family Included Apartment Number of units:

Briefly describe the proposed work: Window replacement. Install 13 replacement windows, same size as existing.

Does the proposed work change the footprint (ground outline) of any existing structures? YES X NO

Does the proposed work add a structure(s)? YES X NO

List additions to: Heated Sq.ft. Unheated Sq.ft. Garage Sq.ft. New Sq.ft.
Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
(Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District R-20
Setback Requirements:
Front setback ft. Side setback ft. Rear setback ft.
Minimum required lot width at building line ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

- A) Sewerage: Is there a change? Yes X No City Sewer Septic If so, describe: _____
- B) Water Supply: Is there a change? Yes X No City Water Well If so, describe: _____
- C) Number of Restrooms (Commercial): Is there a change? Yes X No Full Half If so, describe: _____
- D) Number of Baths (Residential): Is there a change? Yes X No Full Half If so, describe: _____
- E) Heating: Is there a change? Yes X No Electric Gas Oil Propane Other If so, describe: _____
- F) Electrical: number of outlets

CITY OF OXFORD

Checklist Applying for a Development Permit

1. Obtain a Development Permit Application from the City Clerk's office.
2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
3. Submit the completed Application to the City Clerk's office.
4. All corners of the lot and any proposed building must be clearly staked out on the ground.
5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.

QUOTATION #1083166

THD/ATLANTA NORTH-NORCROSS
 Accounts Payable B-12
 Atlanta, GA 30339-4024
 Phone: 470-545-3454
 Fax: 470-300-0061

Sim #: 006543
 Emp:
 Entered: 9/14/2021
 Xmitted:
 PO #: 11101933

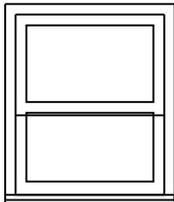
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 THD/ATLANTA-Norcross
 3033 Adriatic Ct
 Big League Movers
 Norcross, GA 30071
 Phone:
 Fax:

Job Name: Womack
 Project ID:
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 Lot #:
 Model:
 Contact:
 Cust PO#:

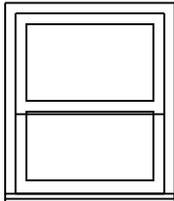
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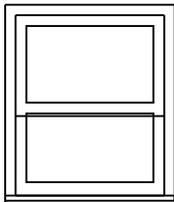
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 Atlanta, GA 30339-4024
 Phone: 470-545-3454
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 PO #: 11101933

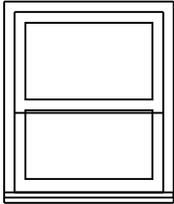
Customer #: 006543
 THD/ATLANTA-Norcross
 3033 Adriatic Ct
 Big League Movers
 Norcross, GA 30071
 Phone:
 Fax:

Job Name: Womack
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 Location:
 Lot #:
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 Contact:
 Cust PO#:

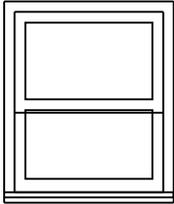
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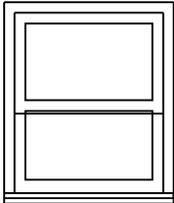
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QUOTATION #1083166

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 Atlanta, GA 30339-4024
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Sim #: 006543
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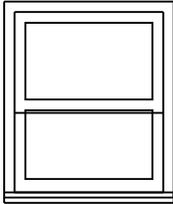
Customer #: 006543
 THD/ATLANTA-Norcross
 3033 Adriatic Ct
 Big League Movers
 Norcross, GA 30071
 Phone:
 Fax:

Job Name: Womack
 Project ID:
 Location:
 Lot #:
 Model:
 Contact:
 Cust PO#:

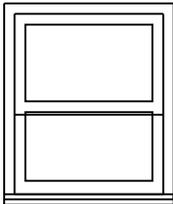
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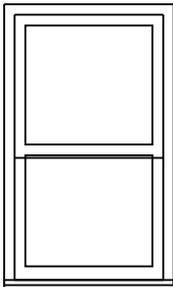
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QUOTATION #1083166

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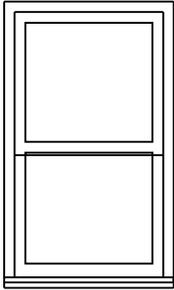
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 Fax:

Job Name: Womack
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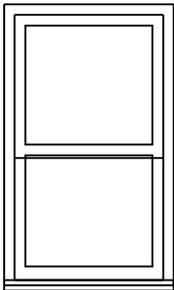
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11 1 31 3/4" (T) X 53 1/2" (T) 6100 White Double Hung; Tip-to-Tip; 2BOX; Intercept; ProSolar Low E; Argon Gas; Double Glazed; Regular Strength; Half Screen Fiberglass Extruded Screen Mold; Foam Wrap; 00 No Reinforcement; Two Air Latches; Two White; Plain; Head Expander; Sill Extender (UI=86"); DP:20; Test Number=B6473.01; U-Factor:.31; SHGC:.30; Unit is not certified for any ENERGY STAR® regions.; Room ID: Living Room



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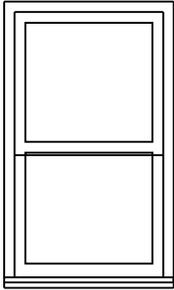
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 3033 Adriatic Ct
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 Norcross, GA 30071
 Phone:
 Fax:

Job Name: Womack
 Project ID:
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 Lot #:
 Model:
 Contact:
 Cust PO#:

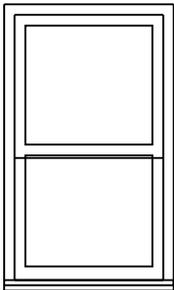
Home Owner:

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Home Improvement Agreement: Page 1

Home Depot License #'s - For the most current listing visit www.Homedepot.com/LicenseNumbers

GA: RBCO005730, RBQA005738, GCCO005540, GCQA005539, EN216765

Robert Johnson

Salesperson Name

Registration # (Req. in CA,CT,ME,MD,MI,NJ,DC)

Home Depot U.S.A.,Inc.("Home Depot") or Authorized Service Provider named below will furnish, install and/or service the equipment listed below at the price, terms and conditions as outlined on this form.

1. Service Provider Contact Information

The Home Depot

Service Provider Contact Name

The Home Depot

Service Provider Company Name

(678) 322-3420

Phone #

customercancellationsouth@homedepot.com

Service Provider Email Address

GA: RBCO005730, RBQA005738, GCCO005540, GCQA005539, EN216765

Service Provider License #(s)

2. Customer Information

Womack

Customer Last Name

John

Customer First Name

Atlanta North

Store # / Branch Name

1-1WP8URDQ

Customer Lead/ PO#

312 W Bonnell St.

Customer Address

Oxford

City

GA

State

30054

Zip

Home Phone#

Work Phone#

(770) 786-4679

Cell Phone#

womackjohn@att.net

Customer Email Address

3. NOTICE OF RIGHT TO CANCEL

YOU MAY CANCEL THIS AGREEMENT WITHOUT PENALTY OR OBLIGATION BY CONTACTING THE SERVICE PROVIDER OR STORE DIRECTLY; EMAILING SERVICE PROVIDER AT:

customercancellationsouth@homedepot.com

OR DELIVERING WRITTEN NOTICE TO HOME DEPOT AT:

3065 Chastain Meadows Parkway, Suite 240

Address

Marietta

City

GA

State

30066

Zip

BY MIDNIGHT ON THE THIRD BUSINESS DAY AFTER SIGNING, UNLESS THE STATE SUPPLEMENT PROVIDES A DIFFERENT CANCELLATION PERIOD. THE STATE SUPPLEMENT CONTAINS A FORM TO USE IF ONE IS SPECIFICALLY PRESCRIBED BY LAW IN YOUR STATE. YOUR PAYMENT(S) WILL BE RETURNED WITHIN TEN (10) BUSINESS DAYS AFTER HOME DEPOT'S RECEIPT OF YOUR NOTICE. YOU MUST MAKE AVAILABLE FOR PICKUP BY HOME DEPOT OR SERVICE PROVIDER, AT YOUR SERVICE ADDRESS, AND IN SUBSTANTIALLY THE SAME CONDITION AS WHEN DELIVERED, ANY MERCHANDISE OR MATERIALS DELIVERED TO YOU. OR YOU MAY CONTACT HOME DEPOT FOR INSTRUCTIONS REGARDING RETURN SHIPMENT AT HOME DEPOT'S EXPENSE.

THE LAW REQUIRES THAT THE HOME DEPOT GIVE YOU A NOTICE EXPLAINING YOUR RIGHT TO CANCEL. PLEASE SIGN BELOW TO ACKNOWLEDGE THAT YOU HAVE BEEN GIVEN ORAL AND WRITTEN NOTICE OF YOUR RIGHT TO CANCEL.

Acknowledged by:

X John Womack
Customer's Signature

09/03/2021

Date



Home Improvement Agreement: Page 2

4. Description of Work to be Performed

A detailed description of the work to be performed is included in the paragraph entitled Scope of Work, Specification, Customer Summary Sheet, Quote Form, Estimate, Invoice or Measure which is included in this Agreement.

5. Anticipated Delivery Date / Installation Schedule

Approximate Start Date: Approximate Finish Date: All dates are approximate and subject to change based on unforeseen events including inclement weather, permitting delays, and delays in confirming insurance coverage of Your claim for any repair, if applicable.

6. Electronic Records Authorization

You are entitled to a paper copy of this Agreement if you choose. If you consent to an e-mailed copy, your consent applies to this Agreement and all subsequent documents and written communications related to this Agreement. By contacting your Service Provider, you may update your email address, withdraw your consent, or obtain a paper copy of the Agreement or related documents at no charge. By providing your consent and verifying your email address above, you confirm that you have access to a computer that can receive and open emails and PDF documents.

7. Contract Price and Payment Schedule

Payment of the Contract Price is due upon signing unless a different payment schedule is required by law, specified below or in a payment addendum.

Contract Price: \$ Includes all applicable taxes. Excludes finance charges.*

Sales Tax: \$ (If applicable, total amount of taxes included in Contract Price)

**Maximum deposit ONLY applicable in MD, MA, ME (33%), NJ, WI (99%)*

Deposit % Deposit Amount \$ Remaining Balance \$

8. Finance Charges

Any interest payments or other finance charges will be determined by Customer's separate cardholder or loan agreement, to which Home Depot is NOT a party, and will be in addition to Customer's payment under this Agreement. Customer is subject to the terms and conditions of the cardholder or loan agreement, as applicable. No funds should be made payable to Service Provider; however, Service Provider may collect Customer's payments made payable to Home Depot.

9. Acceptance and Authorization

By signing below, you authorize Home Depot to: (a) arrange for Service Provider to perform any Services or (b) order and arrange for the delivery of special order merchandise, including special order merchandise that may be custom made, as specified in this Agreement. Do not sign if blank or incomplete. (Service Provider's or permitting information may need to be provided to You later.) By signing, you acknowledge that: (i) You have read, understand, and accept this Agreement in its entirety, including the General Conditions and State Supplement, if any; (ii) You are receiving a complete copy of this Agreement; (iii) all rights and interests under this Agreement are solely vested in the person listed as "Customer" above; and (iv) Electronic signatures will be deemed originals for all purposes.

X
Customer's Signature Date

X
The Home Depot Digital Signature Date

For questions related to your installation, contact Service Provider at
For any other concerns, contact The Home Depot at 1-800-466-3337

(678)
322-3420

Job # 11101933

Customer Name: M/M John Womack

Customer Phone #: 7707864679



Bathroom - Floor 1

Line Item: 1



Office/Computer - Floor 1

Line Item: 9



Living Room - Floor 1

Line Item: 11





DEVELOPMENT PERMIT APPLICATION

*This is **NOT** a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.*

GENERAL INFORMATION

Name of Applicant: Randy M. Simon Date of Application: October 4, 2021
Address of Applicant: 801 Emory Street, Oxford Georgia 30054
Telephone # (s) of Applicant: 404.964.0450
Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 406 Emory St, Lot015 Organic Farm
Owner of above location(s): Emory University
Name of General Contractor (if different from Applicant): TBD

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units:

Briefly describe the proposed work: _____

Oxford College has a desire to provide a roof covering over an existing student-constructed pizza oven on the Organic Farm. The structure will be open on all sides.

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. _____ Unheated Sq.ft. Garage Sq.ft. _____ New Sq.ft. 70
Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No (Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District Rural Residential District _____

Setback Requirements:

Front setback N/A ft. Side setback 15 ft. Rear setback 20 ft.

Minimum required lot width at building line N/A ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

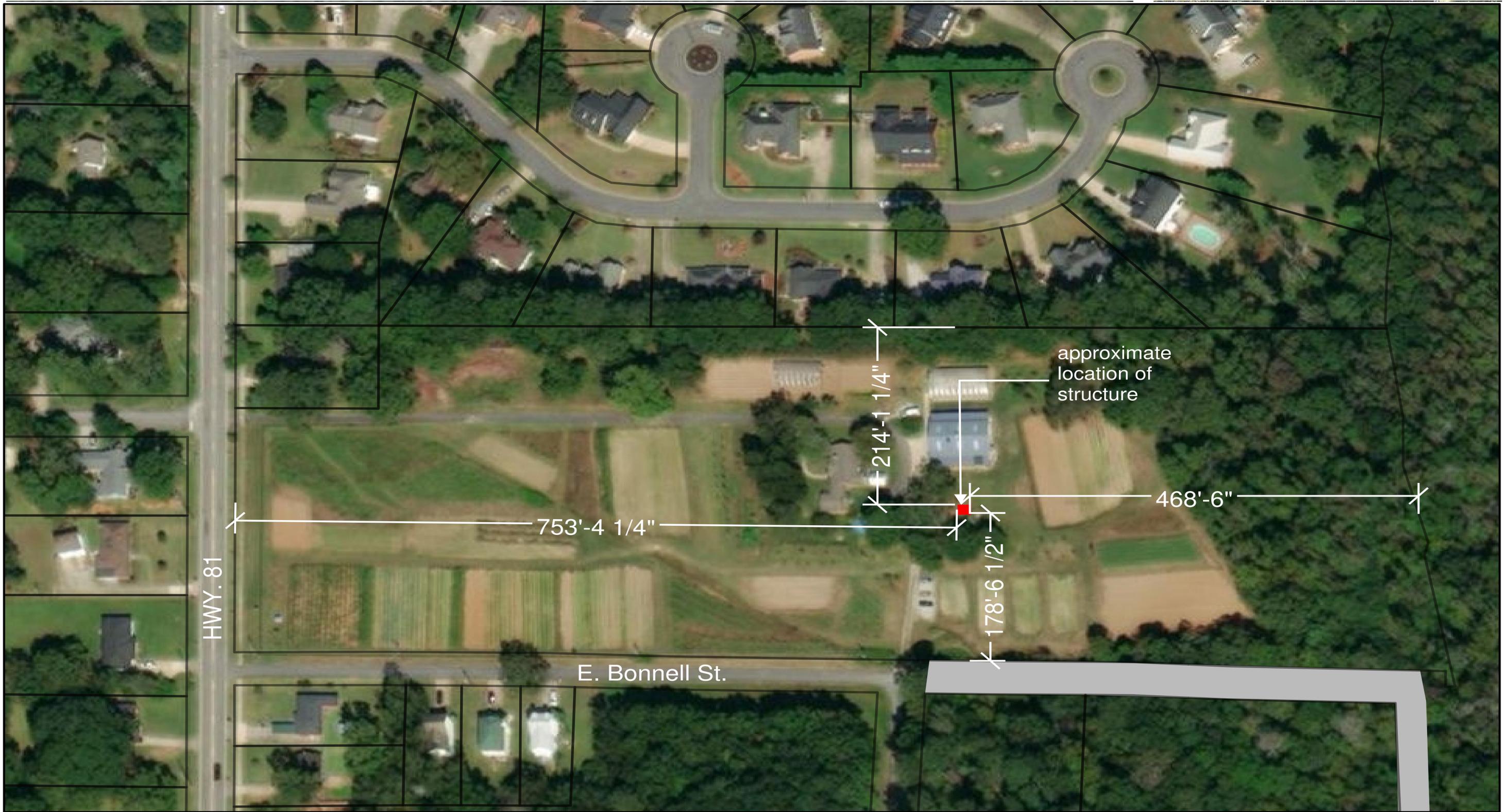
- A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____
- B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____
- C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: _____
- D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe: _____
- E) Heating: Is there a change? Yes No Electric Gas Oil Propane Other If so, describe: _____
- F) Electrical: number of outlets

CITY OF OXFORD

Checklist Applying for a Development Permit

1. Obtain a Development Permit Application from the City Clerk's office.
2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
3. Submit the completed Application to the City Clerk's office.
4. All corners of the lot and any proposed building must be clearly staked out on the ground.
5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.

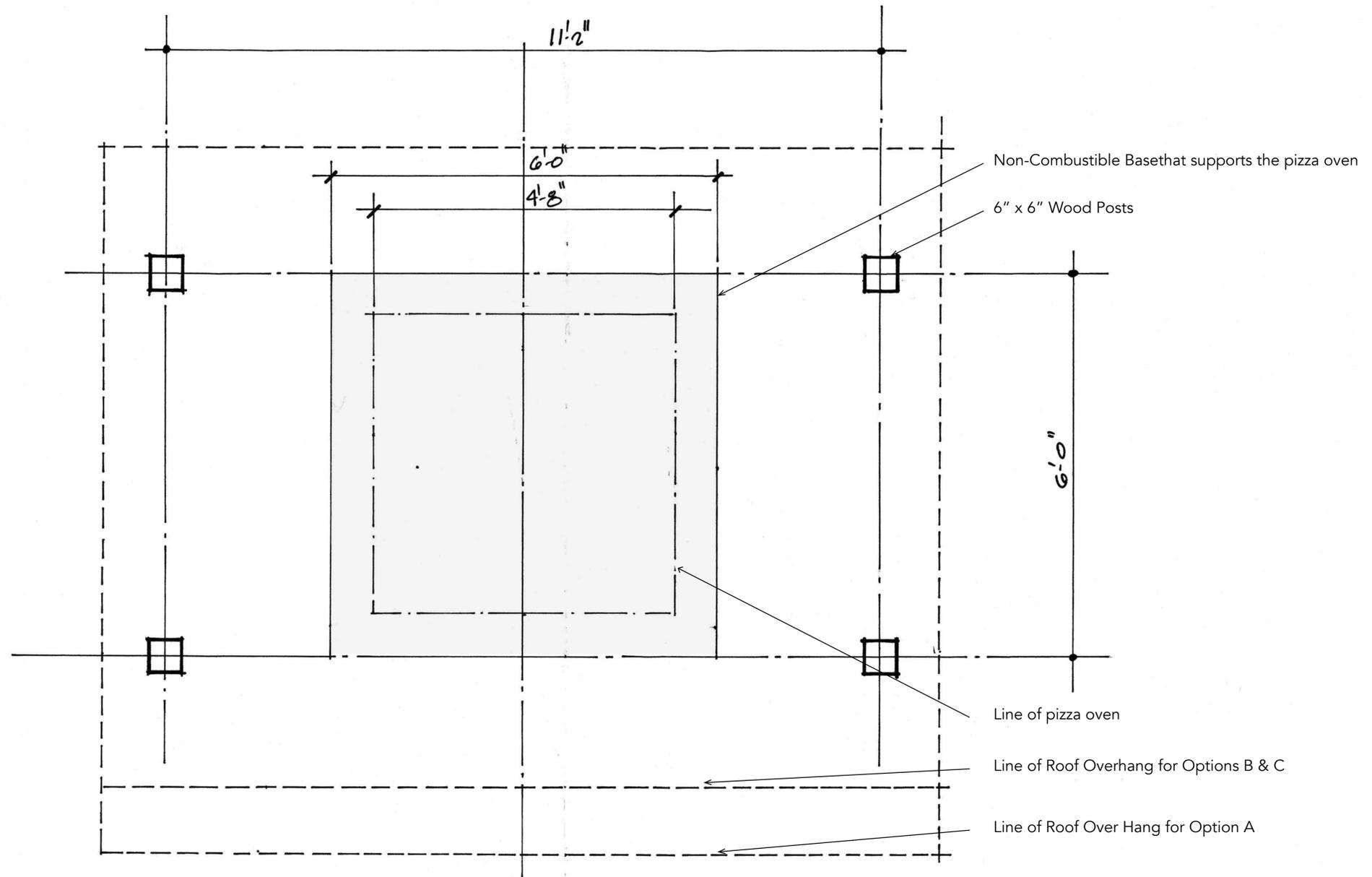


OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION



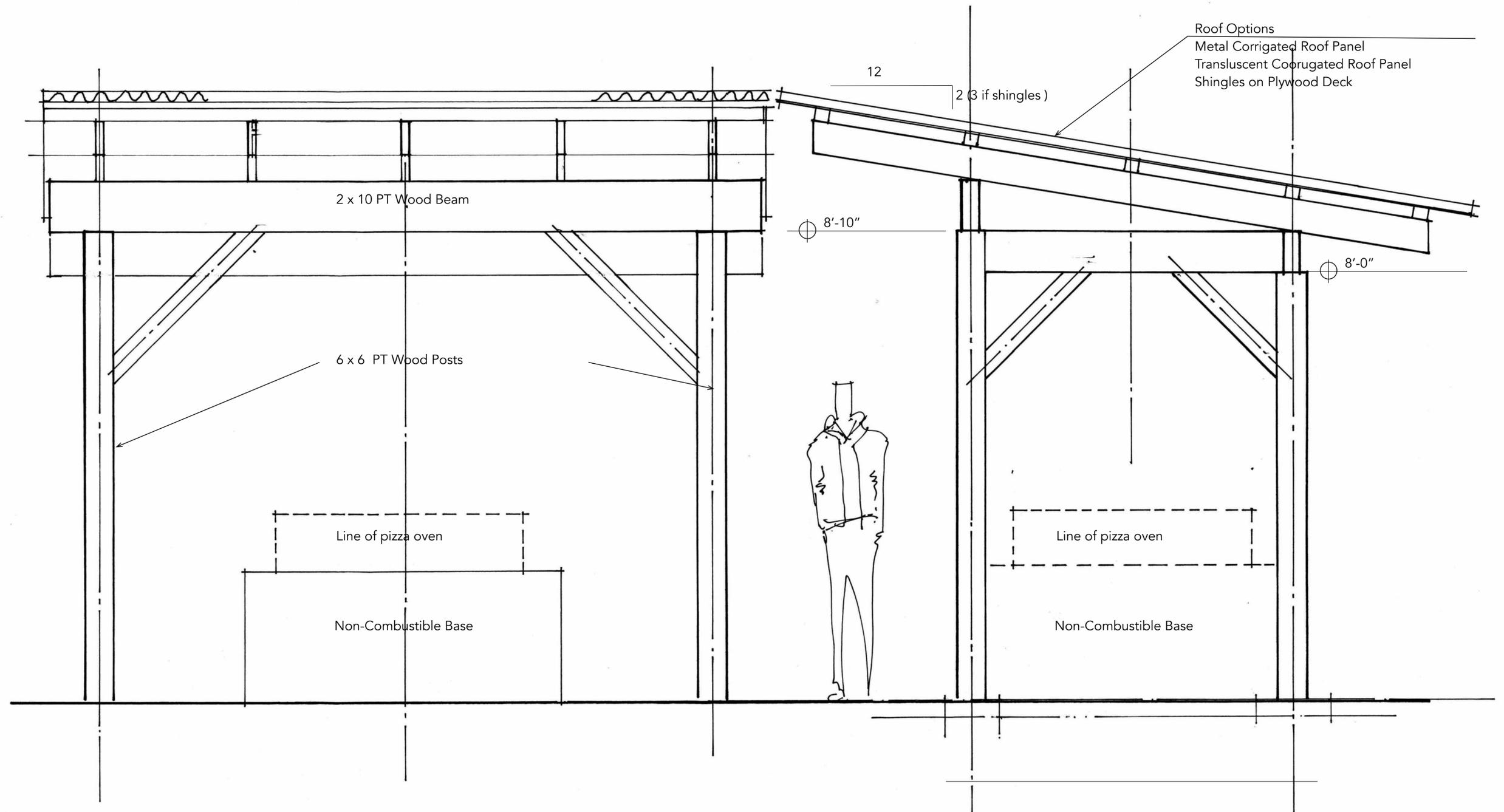
OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION





OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION





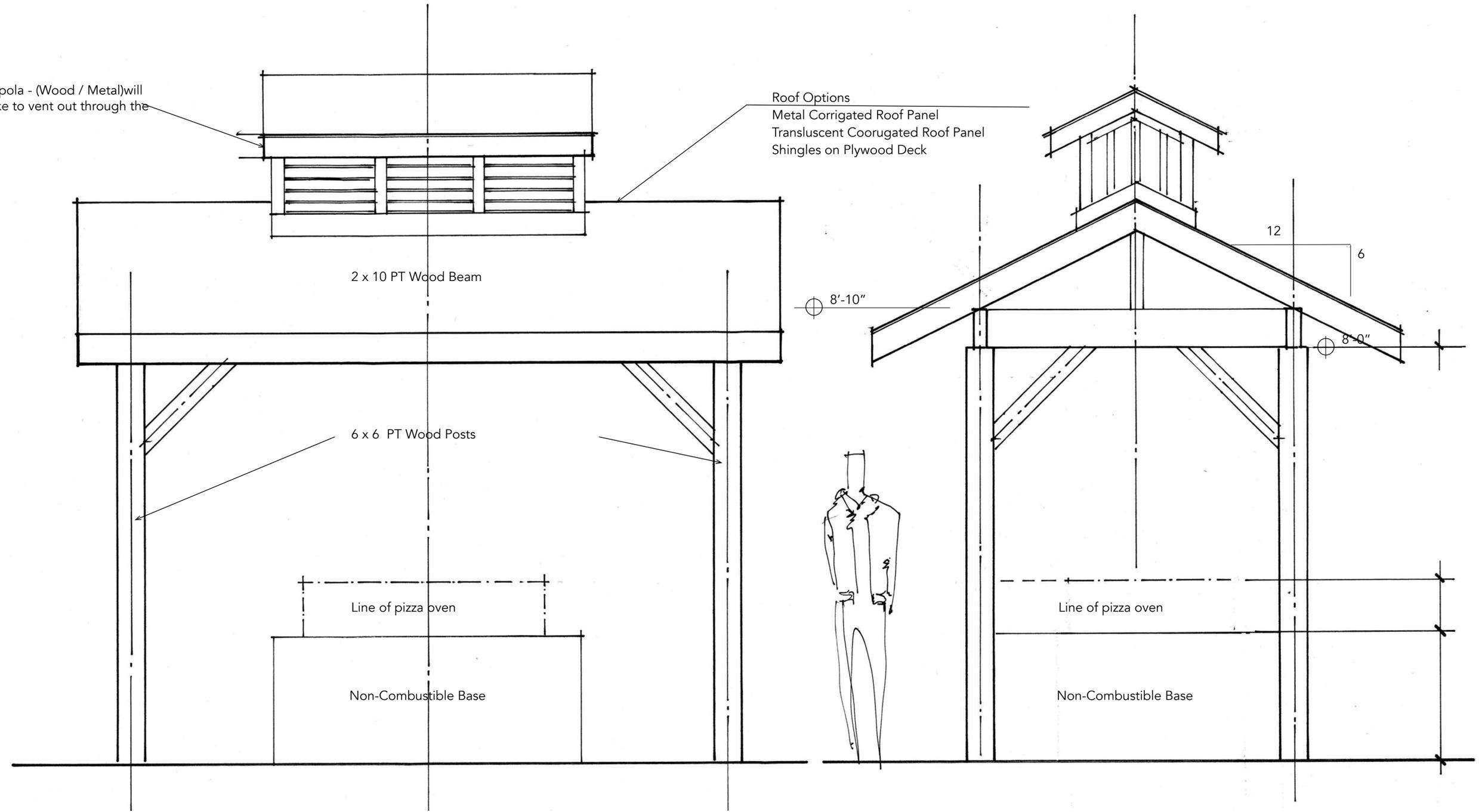
Option A - Sloped Roof

OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION



Vented Cupola - (Wood / Metal) will allow smoke to vent out through the roof

Roof Options
Metal Corrugated Roof Panel
Translucent Corrugated Roof Panel
Shingles on Plywood Deck



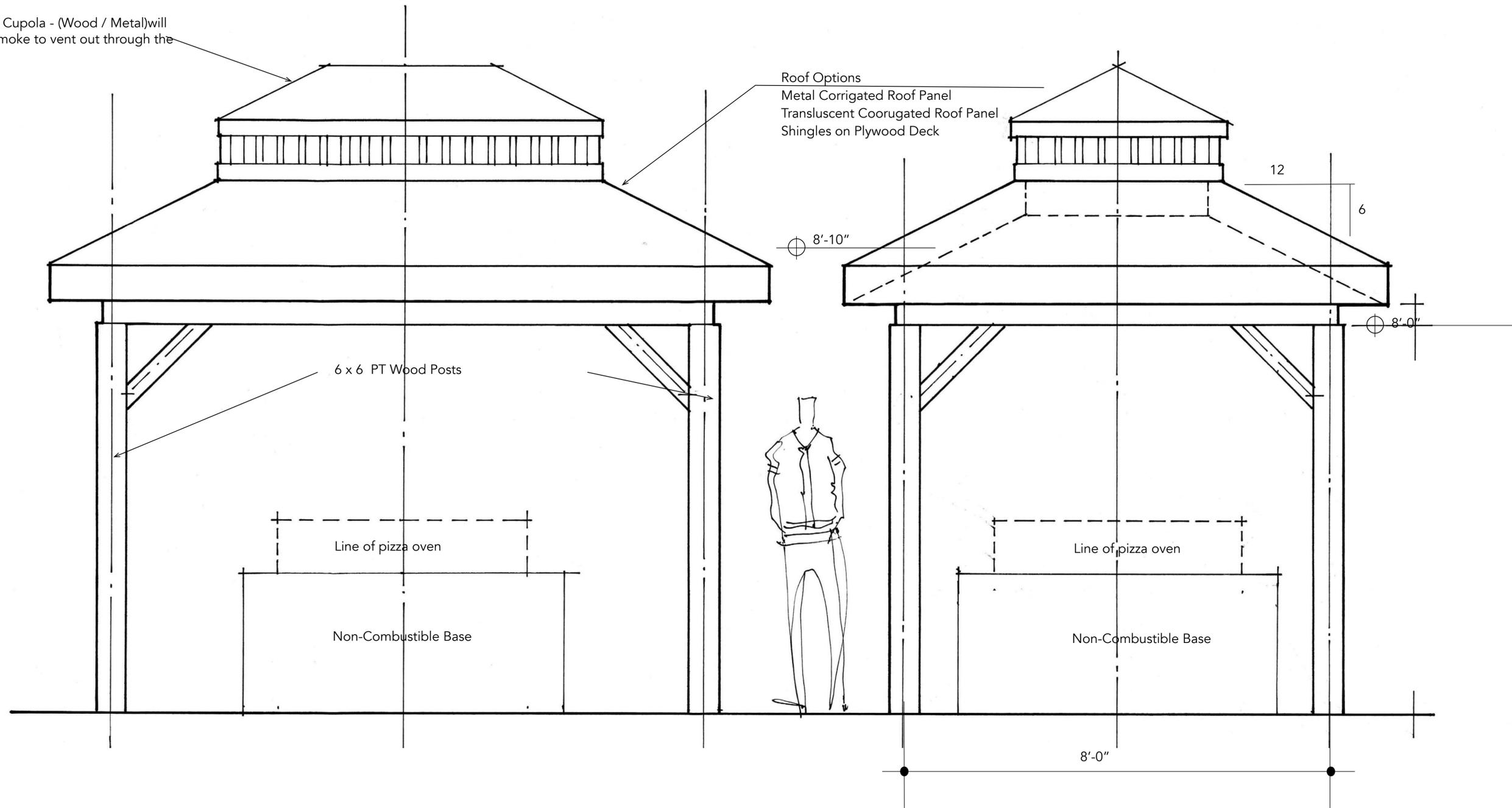
Option B - Gable Roof

OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION



Vented Cupola - (Wood / Metal) will allow smoke to vent out through the roof

Roof Options
Metal Corrigated Roof Panel
Translucent Coorugated Roof Panel
Shingles on Plywood Deck



Option C - Hip Roof

OXFORD ORGANIC FARM - PIZZA OVEN PAVILLION





DEVELOPMENT PERMIT APPLICATION

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GENERAL INFORMATION

Name of Applicant: Kevin Simmons Date of Application: 9-29-2021
Address of Applicant: 104 Emory Way Oxford GA 30054
Telephone # (s) of Applicant: 770-780-3758
Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): _____

Owner of above location(s): Yes Kevin Simmons
Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: _____

Briefly describe the proposed work: 20'x20' portable building

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. _____ Unheated Sq.ft. _____ Garage Sq.ft. 400 New Sq.ft. _____
Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
(Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District R-15

Setback Requirements:

Front setback 30 ft. Side setback 10 ft. Rear setback 10 ft.

Minimum required lot width at building line _____ ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____

B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____

C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: _____

D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe: _____

E) Heating: Is there a change? Yes No Electric Gas Oil Propane Other If so, describe: _____

F) Electrical: _____ number of outlets

CITY OF OXFORD

Checklist Applying for a Development Permit

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 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
3. Submit the completed Application to the City Clerk's office.
4. All corners of the lot and any proposed building must be clearly staked out on the ground.
5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
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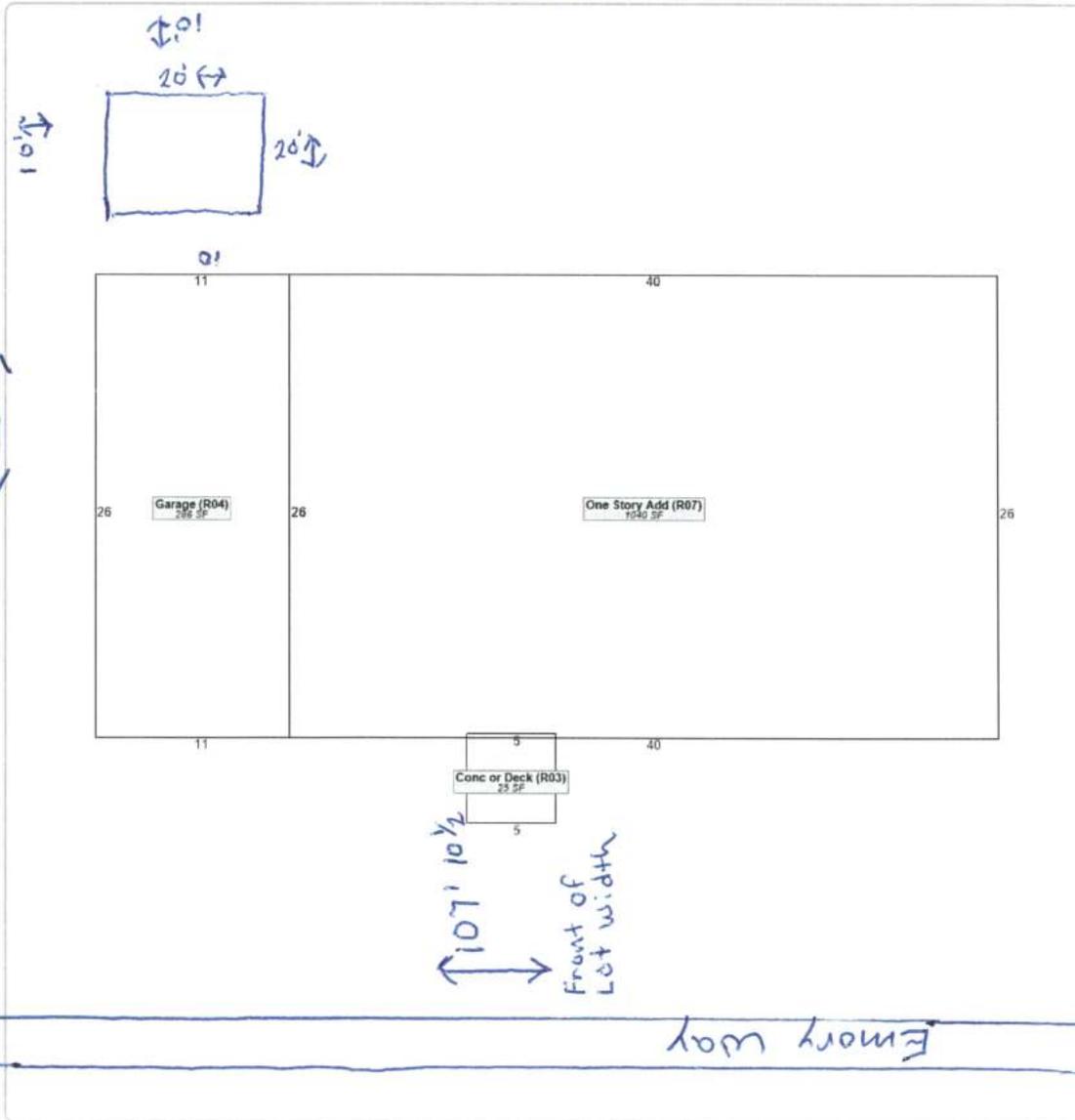
Single Family R15

Photos



107' 10 1/2"
Rear of Lot
width

Sketches



No data available for the following modules: Rural Land, Conservation Use Rural Land, Commercial Improvement Information, Mobile Homes, Prebill Mobile Homes, Permits.

BOBBY KILLEN

7777 NELLIK @
GMAIL . com



DEVELOPMENT PERMIT APPLICATION

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GENERAL INFORMATION

Name of Applicant: FERNANDO RODRIGUEZ Date of Application: OCT 1, 2021

Address of Applicant: _____

Telephone # (s) of Applicant: _____

Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 203 WILLIAMS ST.

Owner of above location(s): FERNANDO RODRIGUEZ

Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: 1

Briefly describe the proposed work: REAR YARD GARAGE 24' X 24' W/NO ELECTRICAL OR PLUMBING, UNINSULATED. OUTSIDE WALLS ARE 8 X 8 X 16 MASONRY BLOCK PAINTED. ROOF IS PRE-ENGINEERED TRUSSES 5-12 ROOF PITCH W/29 PAINTED METAL ROOF PANELS.

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. _____ Unheated Sq.ft. 576 Garage Sq.ft. 576 New Sq.ft. SAME

Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
(Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District SFR-30

Setback Requirements:

Front setback N/A ft. Side setback 10 ft. Rear setback 10 ft.

Minimum required lot width at building line 100 ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____

B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____

C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: _____

D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe: _____

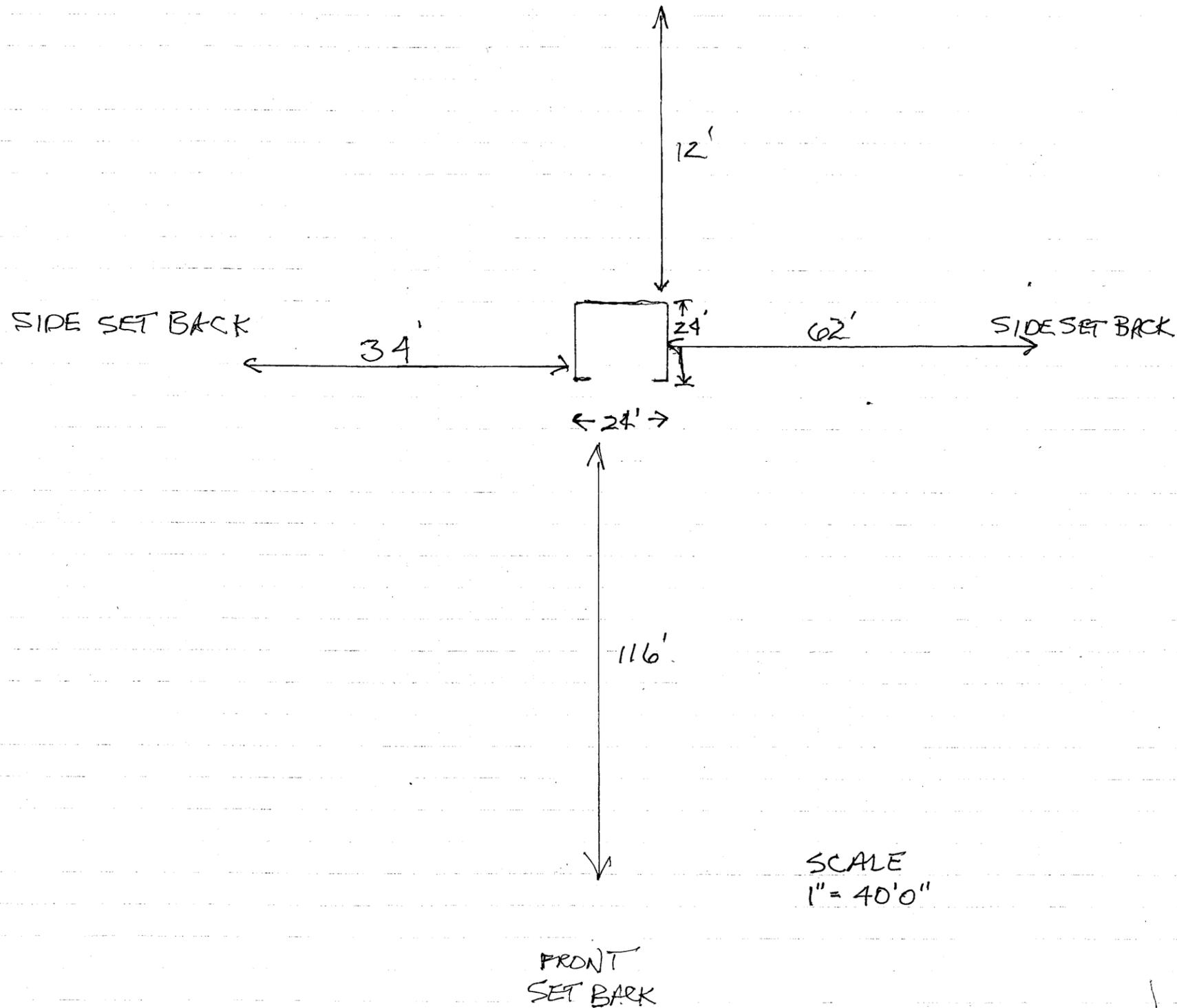
E) Heating: Is there a change? Yes No Electric Gas Oil Propane Other If so, describe: _____

F) Electrical: _____ number of outlets

RODRIGUS RESIDENCE

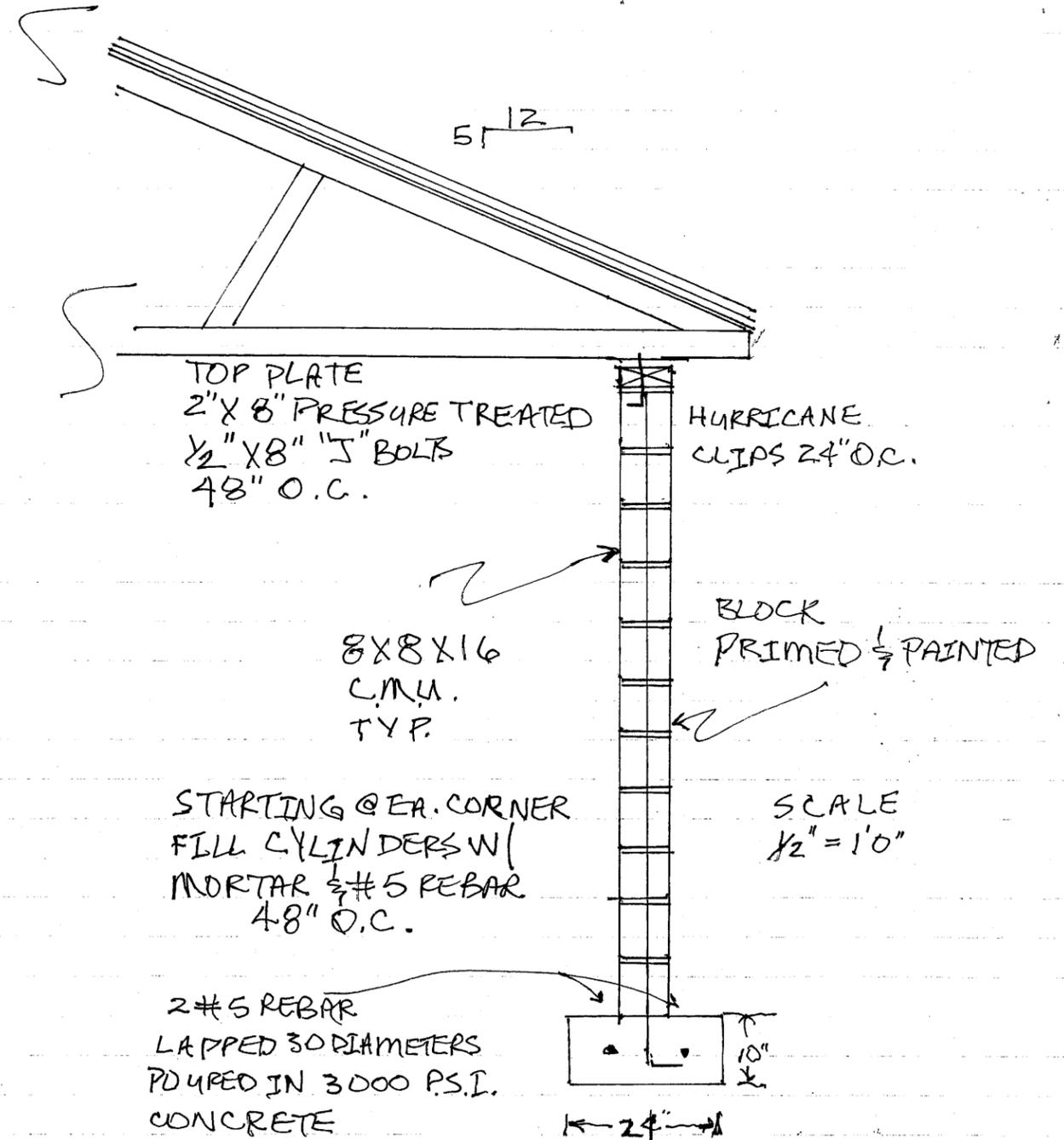
203 WILLIAM ST.
OXFORD, GA, 30054

REAR SET BACK



PRE-ENGINEERED TRUSSES
5-12 PITCH 24" O.C.

29 GA. METAL ROOFING (FACTORY PAINTED)
1- SYNTHETIC UNDERLAYMENT
1/2" O.S.B. SHEATHING W/ CENTER CLIPS



B. KILLEN OCT. 1 2021
770-778-3550



The new shed will replace this footprint with a squared up new stick-built shed aligned with the property lines with the dimensions described.



DEVELOPMENT PERMIT APPLICATION

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GENERAL INFORMATION

Name of Applicant: HURENZA LEWIS Date of Application: _____
 Address of Applicant: 11760934 CIR OXFORD, GA, 30034
 Telephone # (s) of Applicant: 770-784-0019
 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 11760934
 Owner of above location(s): HURENZA LEWIS
 Name of General Contractor (if different from Applicant): _____

Type of work: New building Addition Alteration Renovation Repair Moving
 Land Disturbance Demolition Other

Type of dwelling: Single Family Multi-family Included Apartment Number of units: _____

Briefly describe the proposed work: INSTALLATION OF SHED IN BACKYARD.

Does the proposed work change the footprint (ground outline) of any existing structures? YES NO

Does the proposed work add a structure(s)? YES NO

List additions to: Heated Sq.ft. _____ Unheated Sq.ft. 1,200 SHED Garage Sq.ft. _____ New Sq.ft. _____
 Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No
 (Map available from City Clerk)

ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)

Zoning District R-15
 Setback Requirements:
 Front setback N/A ft. Side setback 15 ft. Rear setback 20 ft.
 Minimum required lot width at building line _____ ft.

MECHANICAL INFORMATION (if utility work is included in the proposed work)

- A) Sewerage: Is there a change? Yes No City Sewer Septic If so, describe: _____
- B) Water Supply: Is there a change? Yes No City Water Well If so, describe: _____
- C) Number of Restrooms (Commercial): Is there a change? Yes No Full Half If so, describe: _____
- D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe: _____
- E) Heating: Is there a change? Yes No Electric Gas Oil Propane Other If so, describe: _____
- F) Electrical: number of outlets JUST INTERIOR LIGHTING

CITY OF OXFORD

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City of Oxford
110 W. Clark Street
Oxford, GA 30054

Commercial/Industrial
Building Permit
Application

- Building Shell**
- Interior Buildout**
- Alteration/ Addition**

Date: 11 / 2 / 21

Permit No. _____

Estimated Cost of Construction (Labor and Materials): \$ 18,796.69

JOB SITE ADDRESS:

PROJECT NAME:

117 LONGSTREET CIR. OXFORD, GA 30054

Use Classification:

Lot/Suite #:

Zoning Class:

RESIDENTIAL

R-15

Description of Work : INSTALLATION OF SHED.

Property Owner

Name: HURENZA LEWIS

Phone: 770-784-6617

Email: HURENZA LEWIS@YAHOO.COM

Address: 117 Long St Cir OXFORD

State: GA

Zip: 30054

General Contractor

Name: Nu-Da Sales

Phone: 770-787-3505

GA License Number: RET21-0078

Email: ginanuda@gmail.com

Address: 6135 Hwy 278 NE
Corvington, GA 30014

State: GA

Zip: 30014

Building Height: 9

Total Occupancy: _____ persons

Contact Person: Gina Caceres

Building Area: 1,200

Sprinklered: yes no

Phone: 770-787-3505

Flood Zone: yes no

Fire Alarm: yes no

Email: ginanuda@gmail.com

Total Heated Sq. Ft.: N/A

Total Unheated Sq. Ft.: 1,200

Notice: No changes shall be made from that which is stated in this application, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided herein is true and correct. I further certify that all construction will comply with the International Building Codes.

Signature of Applicant : Hurenza Lewis

Date: 11-2-21

FOR OFFICE USE ONLY

Code Official Signature: _____

Construction Type: _____

Occupancy: _____

LDP Required: yes no

	Sq. Footage	Valuation Multiplier	Valuation \$
Heated			
Unheated			
TOTAL			

Administrative Fee:	Building Permit Fee:	Plan Review Fee:	CO Fee:	Total Fee:
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

316 Hillcrest Street

Path forward on Construction of an
Accessory Structure





316
Hillcrest
Street -
Property
Location

150 ft side yard

133 ft back yard



316
 Hillcrest
 Street –
 Approx.
 .46 acres

Current Conditions:

- 1) No utilities
- 2) Roof collapsing



Proposed Elevation

**GEORGIA
YARD BARN**

View
Details



Submit
for Quote



Email
Link



Sales
Login



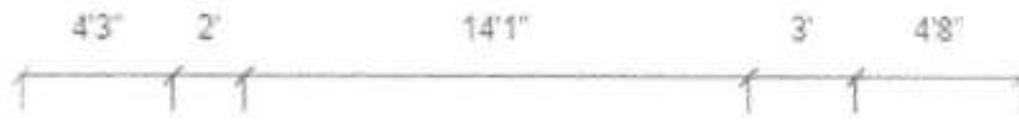
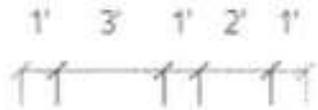
Questions? Contact us at 855-996-0500 or stephanie@georgiayardbarns.com



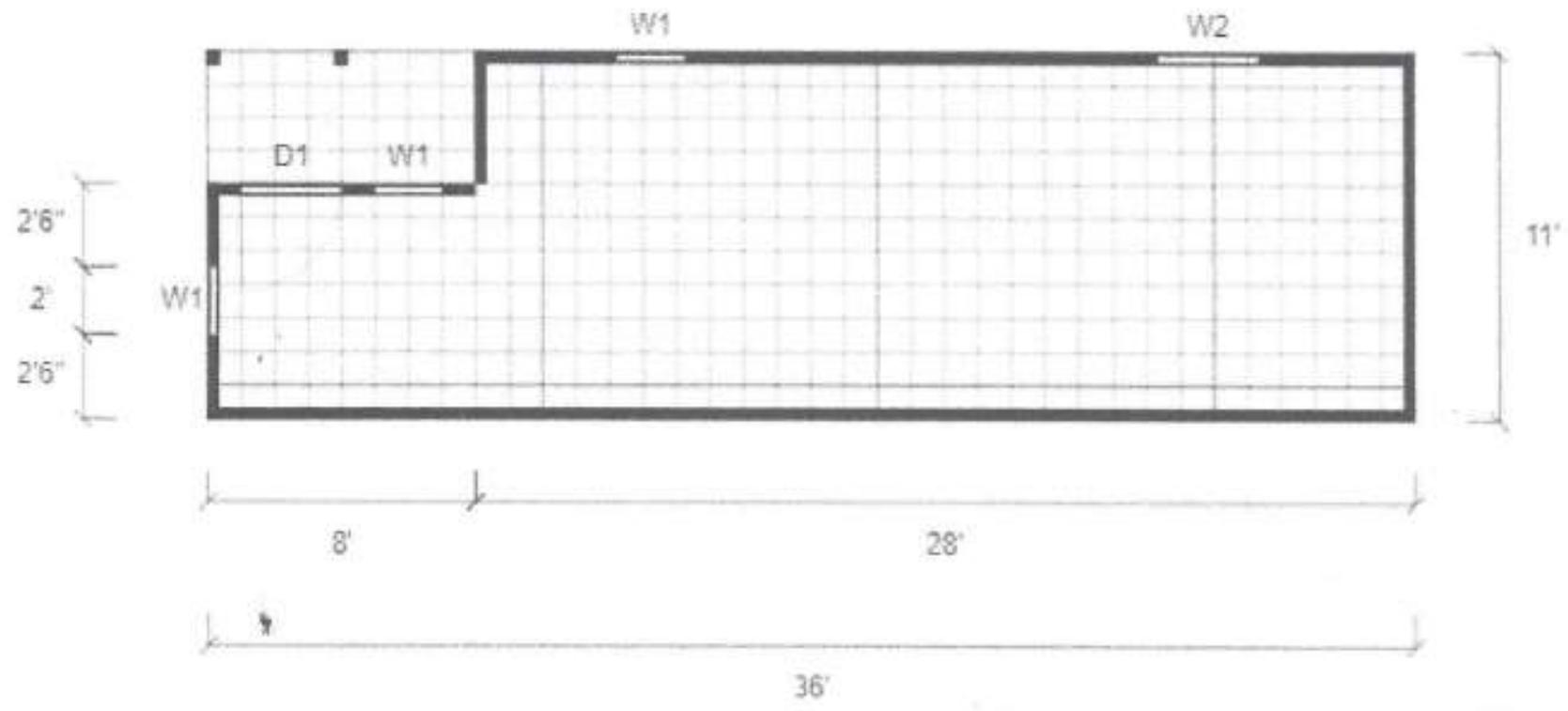
Side Cabin
12x36

Proposed Layout

SYMBOL LEGEND			
W1	2x3 Window	W2	3x5 Thermal-Pane Window
D1	36" 9-Lite Pre-Hung Door		Closed Wall



Front



Relevant Code

Sec. 40-524. Accessory building, structure, or use.

- (a) *Yard location.* Accessory buildings, structures, and uses shall be located in a rear yard or side yard, unless otherwise specifically provided in this chapter.
- (b) *Setback.* Accessory buildings, unless otherwise specifically provided, shall be located a minimum of ten feet from any side or rear property line. Minor accessory structures as defined by the Zoning Administrator which do not constitute buildings shall be located a minimum of five feet from any side or rear property line.
- (c) *Height.* Accessory buildings shall not exceed two stories or 24 feet in height in residential zoning districts.
- (d) *Size limitations.* Except in agricultural zoning districts, in no case shall an accessory building or structure exceed the square footage of the principal building or structure to which it is accessory.
- (e) *Timing.* No accessory building, structure, or use shall be erected on a lot until construction of the principal building or establishment of principal use has commenced. Accessory buildings and structures must be constructed in conjunction with, or after, a building permit for the principal building is lawfully approved or use is established.

(Code 1997, § 40-701; Ord. of 2-6-2012, § 1(40-701))

Relevant Code

Sec. 40-525. Accessory dwelling unit; detached or attached.

In zoning districts where permitted, accessory dwelling units shall meet the following requirements:

- (1) Only one accessory dwelling unit shall be permitted on a lot.
- (2) One additional off-street parking space is required and shall be provided, which must be located in a side or rear yard.
- (3) At least 300 square feet of heated floor area shall be provided per adult occupant. The heated floor area for an accessory dwelling unit shall be at least 300 square feet and shall not exceed 900 square feet or the size of the principal dwelling, whichever is less.
- (4) The entrance to an accessory dwelling unit shall be from a rear or side yard and shall not face the street to which the principal dwelling is oriented.
- (5) Accessory dwelling units, whether attached or detached, shall have exterior finishes or architectural treatments (e.g., brick, wood, stucco, etc.) of an appearance substantially similar to those on the principal dwelling.
- (6) The county health department must certify that existing or proposed water, sanitary sewer, or septic tank facilities are adequate to serve both the principal dwelling and the accessory dwelling unit.
- (7) Either the accessory dwelling unit or the principal dwelling unit shall be owner-occupied.

(Code 1997, § 40-702; Ord. of 2-6-2012, § 1(40-702))