



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, March 4, 2019 – 7:00 PM
CITY HALL**

PRESENT: Jerry D. Roseberry, Mayor; Council members: George Holt; Jim Windham; Mike Ready; David Eady; Jeff Wearing, Sarah Davis. Staff members present: City Manager Matt Pepper, City Clerk Lauran Willis, City Clerk Connie Middlebrooks, Utilities Department Scottie Croy, Chief Dave Harvey, City Attorney David Strickland.

OTHERS PRESENT: Peggy Madden, Hoyt Oliver, Laura Gafnea from Oxford College, Nick Cole, Juanita Carson, Cheryl Ready, Art & Laurie Vinson, Monica Darrah, Ryan Barrett and Mike Hesterley from the Newton County Democratic Party, Adrienne Waddey, Michael McQuaide, Dave Huber, Melissa Hage, Judy Grier, and Erik Oliver.

1. The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor
2. Invocation was delivered by Hoyt Oliver
3. Pledge of Allegiance

4. Motion to accept the Agenda for March 4, 2019 – Ready – Second – Wearing, approved 4/2.

The vote was 4 in favor 2 opposed. While Mayor Roseberry and Councilmembers Wearing, Davis, and Ready were in favor to accept the agenda, Councilmembers Windham and Eady were opposed. The motion was approved.

Attachment A

5. Consent Agenda - Approved unanimous 7/0. Attachment B

6. Mayors Report

Mayor Roseberry informed everyone that ECG will be present for the March 18th Work Session to provide an updated report on solar generation. He announced that Phi Gamma Hall at Oxford College has been selected by The Georgia Trust for Historical Preservation to receive an award, to be presented in April, for excellence in rehabilitation. Mayor Roseberry shared police statistics stating there had been 53 Citations, 73 Warnings, 8 arrest, and 6 zoning violations for the month of February. He also announced that Burke Walker will replace Jim Dove as Executive Director of NEGRC.

7. Planning Commission Recommendations/Petitions

None

8. Citizens Concern

Juanita Carson addressed the Council regarding her disappointment that the solar tax was not on the agenda. She expressed concerns about climate change and that Oxford citizens should be allowed to do their part without additional penalties. Monica Darrah whom resides outside the city limits also addressed Council regarding the solar tax. She gave examples of how long it would take a citizen to recoup the money invested. Dave Huber expressed his concerns about Oxford's standby capacity charge for distributed generation technologies.

9. City Solicitor

Council appointed Cheryl Freeman to serve as City Solicitor for the remainder of 2019.

Motion to approve by Holt – second –Eady, approved unanimous 7/0.

10. Moore Street Sidewalk Project

Motion by Windham to continue the sidewalk on the south side of Moore Street from Longstreet Circle to Emory Street – Eady Second – Motion Failed.

Motion by Ready to stop sidewalk at existing raised crosswalk at the soccer fields

– No Second – Motion Failed.

11. 107 W. Clark Street Renovation Project

Councilmember Wearing gave an update regarding the progress of the Yarbrough House. He stated that he along with Councilmembers Windham, Ready, and Matt Pepper traveled to Athens to meet with NEGRC Director of Planning and Government Services Burke Walker and NEGRC Project Specialist Jordan Shoemaker. Mr. Walker and Mr. Shoemaker later came to tour the Yarbrough House and plan to offer their recommendations for the project in approximately 1 to 2 weeks.

12. Committees for FY2020 Operating Budget and Capital Budget

Mayor Roseberry appointed committees to draft the FY2020 Operating Budget and Capital Budget. The Operating Budget Committee consist of Councilmembers Ready, as Chairman, Wearing and Davis. The Capital Budget Committee consist of Councilmembers Holt, as Chairman, Windham, and Eady.

13. Invoice Approval

Motion by Holt to approve invoices - second Windham, approved unanimous 7/0.

Motion to adjourn regular session at 7:24 pm – Ready – Second – Eady, approved unanimous 7/0.


14. Executive Session

Motion to go into an Executive Session at 7:28 pm – Windham – Second – Ready, approved unanimous 7/0.

There being no further business:

Motion to adjourn the Execution Session at 7:32 pm – Eady – second – Ready, approved unanimous 7/0.

Respectfully Submitted;


Connie Middlebrooks
City Clerk

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, MARCH 4, 2019 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the March 4, 2019 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Minutes of the Regular Meeting of February 4, 2019.
 - b. * Minutes of the Work Session February 18, 2019.
 - c. * Minutes of the Downtown Development Authority January 24, 2019.
 - d. * Minutes of Planning Commission January 8, 2019.
 - e. * Minutes of Trees, Parks, and Recreation December 11, 2018.
6. * Mayor's Report
 - a. On 2/27/19 the city received a new ten-year forecast from MEAG and an updated report on solar generation from ECG. That information, along with the Sustainability Committee Report, will be discussed at a city council work session on March 18. This material is being provided to council members via email and/or printed copy. The electric fund is a very important part of the city's financial future (30% of General Fund) and taking the time necessary to understand all the implications of changes (possibly precedent setting) to that fund is time well spent. The PSC doesn't regulate municipal electric rates because it expects municipal leaders to represent all city residents in a fiscally responsible manner.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. **City Solicitor** – Council will make the appointment for the position of City Solicitor. The appointee will serve for the remainder of 2019.
10. **Moore Street Sidewalk Project** – Council will continue discussions regarding the city's plan to install a sidewalk along the south side of Moore Street from Longstreet Circle to Emory Street (Hwy 81). During the February work session, the Council discussed the Planning Commission's recommendation to install the sidewalk to the existing raised crosswalk near the soccer field.

11. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.

12. **Committees for FY2020 Operating Budget and Capital Budget** – The Mayor will appoint Council committees to draft the FY2020 Operating Budget and the Capital Budget.

13. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (03/1/2019 – 4/1/2019)	7,917.51
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 2/27/2019)	1,866.09
Georgia Municipal Association	GMEBS/Retirement Trust Fund (Feb Inv. 351106)	6,491.75
Latham Home Sanitation Co. Inc	Waste removal services for January Inv Date 2/1/19	6,891.38
Master Card	Mastercard charges for Domain renewal fee, Hotel fees clerks training (Stacey/Connie); GRWA conference (Jody); Arbor Day (Tree Board) other miscellaneous.	1,023.14
NC Board of Commission	Monthly Water charges for January 2019	13,246.00
NC Board of Commission	Monthly Water charges for February 2019	13,723.00
NC Water & Sewerage Auth.	Sewer Fees/Plant Operation & Mtnc. 12/28/19 - 1/30/19	6,660.73
NC Water & Sewerage Auth.	Sewer Fees/Plant Operation & Mtnc. 1/30/19 - 2/27/19	6,660.73
Sophicity	Monthly IT Services	1,858.60
Southeastern Power Admin.	SEPA energy cost (Jan) Inv. B-19-0957	3,570.43
PURCHASES/CONTRACT LABOR		
AT & T	Monthly Phone Services Bill Date 1/29/19	1,007.74
McNair McLemore Middlebrooks & Co	Preparation of annual W-2's, review of 2018 financial statements prior to audit firm, depreciation entry assistance, etc.	3,504.00
NC Board of Commissioners	Commercial Brush Recycle	1,139.40
Steven Hathorn P.C	Municipal Judge legal services first quarater.	1,250.00
C. David Strickland	Legal Services	1,336.86
WOCO Pep Oil	Fuel/Diesel charges for February Inv#09179	3,425.15
APPROVED CONTRACTS		
HCS Services LLC	Asbury Street Park Invoice Date 2/4/19	68,273.00
Jarod Environmental Inc.	2" Trash pump w/ suction hose; 1-1/2" volt pump w/discharge hose & adapters.	2,968.00

Jordan Engineering	INV 14987, 14988, -Asbury Park Change order 2/ INV 14989 – Support Calculation of Oxford Right-of-way; INV 14990 – Moore St. Sidewalk Deed and Plat research, right of way determination; INV 14991 R/W tracing, review, cad, research, Right-of-way reconstruct GDOT maps on HWY 81/ INV 14992 Sewer Areas 1 and 3	3,242.50
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14. Executive Session

15. Adjourn



DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, FEBRUARY 4, 2019 – 7:00 PM
CITY HALL
DRAFT BUSINESS MEETING

PRESENT: Jerry D. Roseberry, Mayor; Council members: George Holt; Jim Windham; Mike Ready; David Eady; Jeff Wearing, Sarah Davis. Staff members present: City Manager Matt Pepper, City Clerk Lauran Willis, Utilities Superintendent Jody Reid, Chief Dave Harvey, City Attorney David Strickland.

OTHERS PRESENT: Peggy Madden, Hoyt Oliver, Randy Simon, Laura Gaffney, and Danielle Miller from Oxford College, Nick Cole, Nita Carson, Cheryl Ready, Art & Laurie Vinson, Hurenza Lewis, and Marvin Johnson.

1. The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor
2. Invocation was delivered by Hoyt Oliver
3. Pledge of Allegiance
4. Motion to accept the Agenda for February 4, 2019 – Ready – Second – Wearing, approved unanimous 7/0.
Attachment A
5. Consent Agenda - Approved unanimous 7/0.
6. Mayors Report
Mayor Roseberry reminded everyone of the Arbor Day festivities on Saturday, February 10th at 10:00 AM, at City Hall. Attachment B
7. Planning Commission Recommendations/Petitions
None
8. Citizens Concern
None
9. Wesley Street and Pierce Street Road Improvements
Randy Simon from Oxford College presented their site plan for the road improvements to the Wesley Street and Pierce Street intersection for Council approval.
Motion to approve by Holt – second – Wearing, approved unanimous 6/1 with Windham vote nay.

10. GEFA Loan Modification Resolution

The Georgia Environmental Finance Authority has asked for an updated resolution for the project completion for the N. Emory Street Sewer Project.

Motion by Ready – Second – Davis, approved unanimous 7/0.

11. City Representative with Newton County Water & Sewerage Authority.

Motion to re-appoint Terry Smith – Holt – Second – Windham, approved unanimous 7/0.

12. 101 Longstreet Circle

Mr. Hurenza Lewis of 117 Longstreet Circle has approached the city to express his interest in purchasing the city-owned property located at 101 Longstreet Circle for the construction of a home on the lot.

Motion by Ready to put property out for bid. – second – Holt, approved unanimous 6/1 with Windham vote nay.

13. Invoice Approval

Motion by Ready to approve invoices with City Manager and Chief Harvey research and verification regarding the E-911 charges – second Davis, approved unanimous 7/0.

Motion to adjourn regular session at 7:29 pm – Ready – Second – Davis, approved unanimous 7/0.

14. Executive Session

Motion to go into an Executive Session at 7:32 pm – Ready – Second – Davis, approved unanimous 7/0.

City Attorney Strickland updated Council regarding the East Clark Street Property.

Council discussed the City Solicitor position. There was discussion regarding real-estate from Councilmember Windham.

There being no further business:

Motion to adjourn the Execution Session at 8:10 pm – Windham – second – Wearing, approved unanimous 7/0.

Motion to return to Regular Session at 8:10 pm – Windham – second – Wearing, approved unanimous 7/0.

City Solicitor - It was the consensus of Council to have City Clerk Luran Willis invite applicant Cheryl Freeman to the February 18th work session.

Motion to adjourn at 8:12 pm Windham – second – Davis, approved unanimous 7/0.

Respectfully Submitted;

Luran Willis, MMC/FOA
City Clerk



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, February 18, 2019 – 6:00 PM
CITY HALL
DRAFT**

MEMBERS PRESENT: Mayor Jerry D. Roseberry; Councilmembers: Jim Windham; George Holt; David Eady; Mike Ready, and Sarah Davis. Councilmember Jeff Wearing was not in attendance.

OTHERS PRESENT: Matt Pepper, City Manager; Dave Harvey, Chief; Luran Willis, City Clerk; Connie Middlebrooks, City Clerk; Jody Reid, Utility Superintendent; Hoyt Oliver, Mike McQuaide, Peggy Madden, David Huber MD, James and Adrienne Waddey from Oxford College, Nick Cole, Melissa Hage, Art and Laurie Vinson, Laura Gafnea from Oxford College, Angela Pilgrim, Laura McCanless, and Cheryl Freeman from Freeman Law.

The meeting was called to order by Mayor Jerry D. Roseberry.

Agenda (Attachment A)

1. Mayor's Announcements

Mayor Roseberry announced that the Tree Board hosted their annual Arbor Day Celebration on Saturday February 9, 2019 and the turnout was standing room only. He also announced that Congressman Hank Johnson will be at Phi Gamma Hall at Oxford College on February 19th. Mayor Roseberry announced there would be a breakfast at the Center with guest speakers Samantha Fuhrey, Newton County School Superintendent, Ralph Staffins, President/CEO of the Newton County Chamber of Commerce and Shamica Tucker, Covington Housing Director. Program starts at 8:30 A.M. Mayor Roseberry asked that everyone remember that Jim Dove the Executive Director of the Northeast Georgia Regional Commission would be retiring on June 30th and his replacement will be announced on Thursday February 21st.

2. City Solicitor Position

Cheryl Freeman from Freeman Law introduced herself to the Mayor and Council and presented her qualifications for the Solicitor Position.

3. Amendment to Code Sec. 10-52 Burial Depth

After review of the request from the Oxford Historical Cemetery Foundation, the consensus was to leave the ordinance as is.

4. Financial Sustainability Discussion

Councilmember Mike Ready reviewed the findings from the Financial Sustainability Committee's report that detailed the five-year estimates for revenue and expenditures for the city's operating and capital budgets.

5. Moore Street Sidewalk Project

The Tree Board and the Planning Commission recommend that the Moore Street sidewalk on the south side stop at Haygood to save the trees that would have to be removed. The sidewalk would continue on the north side of Moore Street to Emory Street. The consensus of the council was to agree with the recommendations.

6. Distributed Generation Rider Discussion

Councilman Eady recommended that the city remove the proposed distributed generation charge for electricity customers installing solar panels. Mayor Roseberry reminded the council that the city owes MEAG more than 5 million dollars and the contract requires the city to raise ad valorem taxes, if necessary, to pay the debt. And Emory University is committed to reducing its energy usage by 25% (Oxford College purchases 44% of the electricity sold by the city).

Old Business

Councilmember Windham inquired regarding the pedestrian bridge/sidewalk. Mayor Roseberry stated that the City of Covington was not going to proceed with the construction of the pedestrian bridge/sidewalk. He stated he would contact ARC to discuss the requirements for Oxford to pursue construction of the pedestrian bridge/sidewalk.

Meeting Adjourned at 7:20 pm.

Respectfully Submitted,

Lauran Willis, MMC/FOA
City Clerk

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF OXFORD

Minutes – January 24, 2019

MEMBERS: Mr. Mark McGiboney, Chair; Ms. Loren Roberts, Vice-Chair; Mr. Jonathan Eady, Mr. Mike Ready, Ms. Danielle Miller, Mr. Brian Barnard, and Ms. Martha Molyneux.

STAFF: Matthew Pepper, city manager and DDA secretary/treasurer.

GUESTS: There were no guests in attendance.

OPENING: At 7:02 PM, Mr. McGiboney called the meeting to order.

APPROVAL OF MINUTES: Upon motion of Mr. Ready, seconded by Mr. Eady, the minutes for the meeting on November 29, 2018 were approved. The vote was 7 – 0.

DISCUSSION ON DOWNTOWN DEVELOPMENT ALONG HWY 81: The DDA members reviewed the demographic and job data provided by the Georgia Municipal Association. In addition, the DDA members discussed possible development options for the property. The options included a coffee shop, an area for greenspace, a gallery for studio art, and a covered farmer's market. The DDA members also discussed ideas on how to combine the city's and college's existing post offices into one office. The new post office would serve both residents and students. Before the next meeting, the DDA members will complete the following assignments:

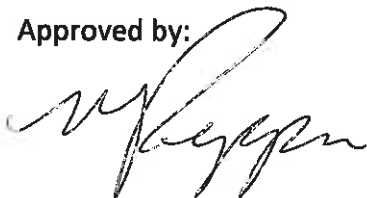
- Mr. McGiboney will contact Rob Fowler to find out when the post office's lease with the United States Postal Service will terminate.
- Mr. McGiboney will contact Mayor Roseberry to inform him of the DDA's ideas for the property abutting Hwy 81 as well as request an opportunity to share those ideas with Council at the February Work Session meeting on Monday, February 18th.

E. CLARK STREET DEVELOPMENT: Mr. Ready updated the DDA members on Council's recent decision to move forward with the construction of E. Clark Street. In addition to constructing the street itself, the project includes installing other infrastructure including water, electric, sidewalks, and drainage.

OTHER BUSINESS: The DDA's next meeting will be Thursday, February 28th, 2019.

ADJOURNMENT: Mr. McGiboney adjourned the meeting at 8:07 PM.

Approved by:



Matthew Pepper, Secretary/Treasurer

OXFORD PLANNING COMMISSION

Minutes – January 8, 2019

MEMBERS: Jonathan Eady, Chair; Laura McCanless, Secretary; Zach May, Mike Besaw, and Mike McQuaide. Juanita Carson was absent.

STAFF: Matthew Pepper, city manager and zoning administrator.

GUESTS: Art and Laurie Vinson.

OPENING: At 7:02 PM, Mr. Eady called the meeting to order and welcomed the guests.

MEMBERSHIP: Mr. Eady announced that he and Ms. Carson have been reappointed for a three-year term ending in December 2021. In addition, Mr. Eady announced that Mr. McQuaide has been appointed to finish the term of Aaron Robinson. Mr. McQuaide's term will end in December 2019.

MINUTES: Upon motion of Ms. McCanless, seconded by Mr. Besaw, the minutes for the meeting of December 11, 2018 were adopted. The vote was 5-0.

ELECTIONS: This is the first meeting in 2019 so it is time to elect officers for the next year. The officers are: Chair, Vice-Chair, and Secretary.

Upon motion of Ms. McCanless, seconded by Mr. Besaw, Mr. Eady was nominated for Chair. The vote was 5-0.

Upon motion of Mr. May, seconded by Mr. Eady, Ms. McCanless was nominated for Vice-Chair. The vote was 5-0.

Upon motion of Ms. McCanless, seconded by Mr. Eady, Mr. May was nominated for Secretary. The vote was 5-0.

ART AND LAURIE VINSON: The Planning Commission members discussed that the proposed location of the garage in relation to the existing home as depicted in the site plan is non-compliant with the design criterion outlined in Table 4.3. It states that a garage must be located to the rear or side of the dwelling it serves. The applicants will return to the Commission with a site plan depicting the location of the garage to the rear or side of the house as measured by the edge of the front porch of the house to the property line. In addition, the Commission members reviewed Sec. 40-524. regarding the details for an accessory building. Lastly, they shared the process to apply and receive a variance with the applicants.

MICHAEL MCQUAIDE DEVELOPMENT PERMIT APPLICATION (1026 Emory Street): The Commission members discussed the 15' side and 30' rear setbacks in relation to the proposed location of the replacement deck. In addition, the Committee members discussed the railing requirements for the deck. Mr. Pepper will confirm the requirements for railing with the city building inspector and report them to Mr. McQuaide.

Upon motion of Mr. Besaw, seconded by Ms. McCanless, the Planning Commission approved the development permit application to replace the existing wooden deck with a new 16' X 16' wooden deck. The vote was four in favor, with Mr. McQuaide abstaining.

JONATHAN AND TERESA EADY DEVELOPMENT PERMIT APPLICATION (1216 Wesley Street): The Commission members discussed the location of the proposed portico, its materials, and the project schedule.

Upon motion of Mr. Besaw, seconded by Mr. May, the Planning Commission approved the development permit application to construct a 10' X 8' addition to the portico at the side entrance of the house. The vote was four in favor, with Mr. Eady abstaining.

TRAINING: The Commission members reviewed the purpose, date, time, and location of the planning and zoning training. Mr. Besaw expressed interest in attending the training in April.

OTHER BUSINESS: The Commission members discussed whether progress has been made on the two projects presented by Mr. Gilkey and Mr. Crider during the December 2018 meeting. Mr. Pepper will follow up with Mr. Gilkey. As the agenda permits, Mr. Eady recommended that in the coming year the Commission members review the following code sections: Sec. 40-614 (Powers and Duties of the Planning Commission); Sec. 40-814 (Design Review); and Sec. 40-841 (Development Permit). Mr. Pepper will keep a list of potential code sections for the Commission members to discuss at future meetings.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:25 PM.

Approved by:

Zach May, Secretary

Trees, Parks and Recreation Board (TPR) – City of Oxford, GA

Minutes of Meeting December 11th, 2018

Community Room, Oxford City Hall

At 5:00 PM, Chairman Ready called the meeting to order.

Attendance

Present – Members: Cheryl Ready, Sallie Robinson, Anderson Wright, Laura McCanless, and Teresa Welch.

Matt Pepper, City Manager

Jody Reid, City Superintendent

Randy Simon and Laura Gafnea, Oxford College

Beryl Budd, City Arborist, GUFC

Absent – Members: Mike Besaw, Sallie Robinson, and Amber Moon.

Seth Hawkins, GUFC Community Forester

Agenda for meeting: Upon motion of Ms. Robinson, seconded by Mr. Wright, the agenda for the December 11, 2018 was adopted. The vote was 5-0.

Minutes of meeting October 9, 2018: Upon motion of Ms. Welch, seconded by Ms. McCanless, the minutes for the October 9, 2018 were adopted. The vote was 5-0.

Reports and Updates:

1. Mitchell Street Park – Anderson Wright reported that the members of the Board need to plant 3-4 dogwood trees in the park. In addition, he has been working with Tommy Ballard to negotiate another 10-year lease on the property.
2. George Street Park (Split Rail Fencing) – The Board members discussed replacing the split rail fence at George Street Park. The fence is about 16 years old and has suffered from termite damage. The Board members discussed setting aside money in their budget to replace the fence. They asked Mr. Reid to get a price to replace the fence.

Upon motion of Ms. McCanless, seconded by Mr. Wright, the Trees, Parks and Recreation Board approved the transfer of funds within their budget to pay for replacing the split rail fencing at George Street Park. The vote was 5-0.

3. Emory Street Survivors – The Board members discussed that only a few trees planted along the Emory Street right-of-way (ROW) have survived. In addition, they discussed re-planting some trees in front of the Oxford College Organic Farm. Mr. Budd will review the Georgia Department of Transportation's (GDOT) approved list of plant species for planting in GDOT ROW and make a recommendation to the Board. The Board will attempt to replace the lost trees this fiscal year.

4. Asbury Street Park – Ms. Ready updated the Board on the recent progress of the Asbury Street Park project. Ms. Ready suggested that the Asbury Street Park Citizens Advisory Committee meet again to develop a recommendation for the park's new name, and how to incorporate the history of the area into a memorial at the park.
5. Yarbrough Oak Replanting Possibilities – The Board members discussed planting one of the Yarbrough Oak seedlings at city hall. Mr. Budd will talk with Jeff Wearing about the idea. In addition, Mr. Budd will get a price to move the seedling from Mr. Wearing's property to city hall.
6. 6153 Emory Street – Ms. Gafnea will talk with Ricardo Horne to ask if Oxford College students are interested in clearing some understory trees and kudzu from the property for a service project on Martin Luther King, Jr. Day. Lastly, Ms. McCanless, Ms. Ready, Mr. Reid, and Mr. Pepper will prepare a presentation for the welcome sign for the Board members to review at their January 8th meeting. If approved by the Board, they will then present the recommendation to City Council.
7. City Hall Trees – Ms. McCanless and Mr. Budd updated the Board members regarding the removal of small, invasive trees at city hall several weeks ago. They also discussed removing 2-3 20' trees located at city hall. They will flag the trees for Mr. Reid to review later.

Pruning Issues: Mr. Budd is continuing to work on this year's pruning list. He will update the Board as soon as he has the list completed.

Emory Street Revitalization Plan: Mr. Budd will accompany James Johnson with Oxford College to the nursery to pick out the trees. The Board members recommended Mr. Budd look for some oak or maple trees. Mr. Pepper will provide Ms. Ready with the list of citizens that would like to participate in the planting project. Since the Board members have seen a low response rate from the letters, they discussed calling residents to inquire about their interest in participating in the project.

Arbor Day, 2019: The Board members discussed the following assignments for the 2019 Arbor Day event:

- Ms. Ready distributed the fliers for the essay contest to Flint Hill Elementary and Cousins Middle School. Ms. McCanless will distribute the fliers to the Montessori school in Covington.
- Ms. McCanless will ask the teachers at the Montessori school if they have students interested in performing a play for Arbor Day.
- Ms. Robinson will prepare the program for Arbor Day.
- Oxford College (Ms. Gafnea) will provide the refreshments for Arbor Day.
- Ms. Ready will talk with the local Boy Scout troop about leading the Pledge of Allegiance during the event.
- Ms. Ready, Ms. McCanless, and Ms. Welch will meet at 5 PM on Friday, February 8th at city hall to set up for the event.

- The Board members agreed to provide a \$15, \$10, and a \$5 gift card to the 1st, 2nd, and 3rd place essay contest winners for each grade level, respectively.

Upon motion of Ms. Robinson, seconded by Ms. Welch, the Trees, Parks and Recreation Board approved the purchase of gift cards in the amounts of \$15, \$10, and a \$5 gift to award essay contest winners for each grade level. The vote was 5-0.

Markers for Memorial Trees: Board members discussed markers for two memorial trees. Mr. Wright mentioned that the Oxford Lions Club might be interested in helping with the markers.

Concerns and Announcements:

1. Mr. Budd reported on the GFUC Conference, which took place on Nov.14-15 at Jekyll Island.

Adjournment at 6:23 PM.

Next meeting will be January 8, 2018.



Billing Statement for the Month of January, 2019
Core Billing Summary
Schedule 1
City Of Oxford

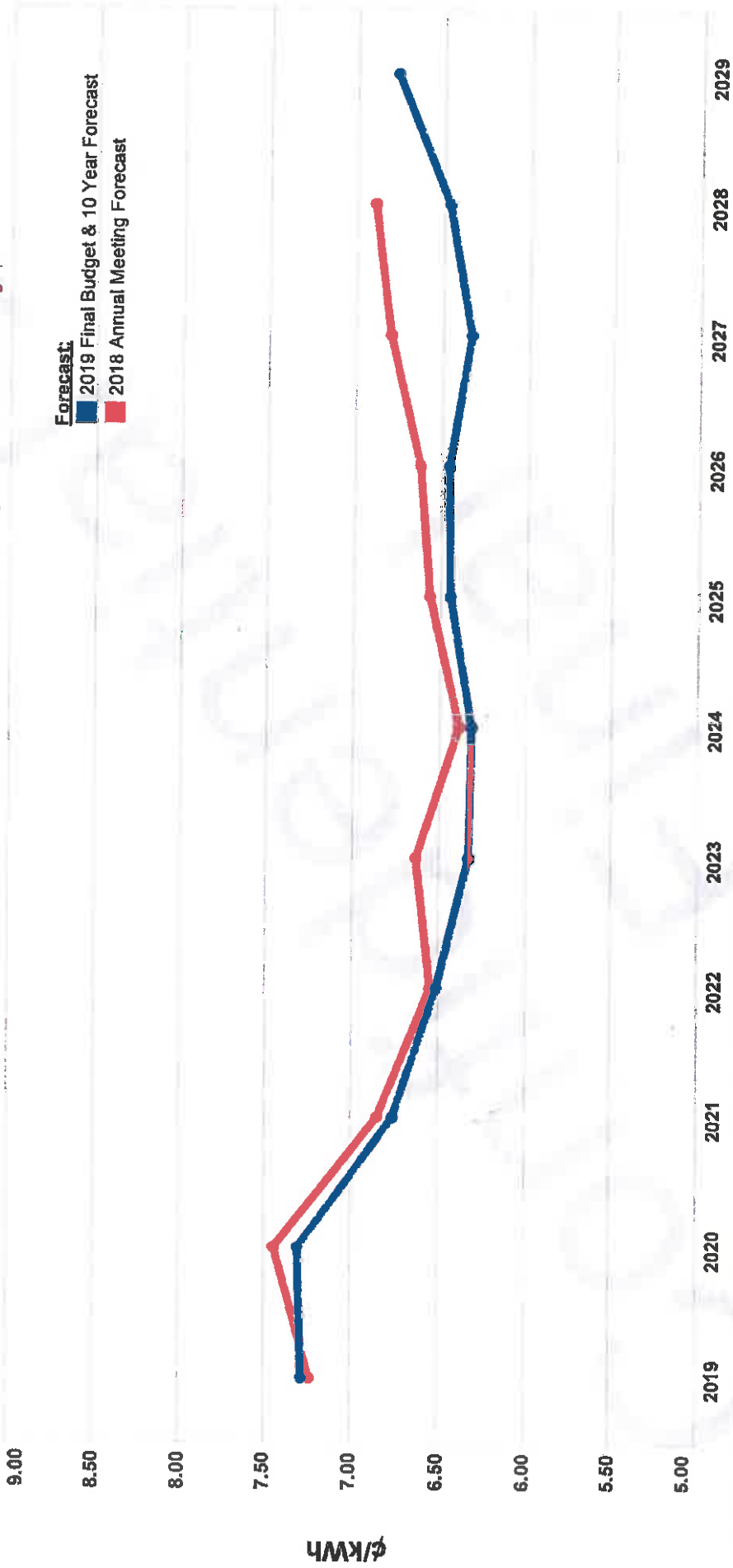
Line No.	Project Name	Fixed Charges	Variable Charges	Total Charges
		\$	\$	\$
1	Project One	\$ 66,613.98	\$ 11,794.41	\$ 78,408.39
2	Project Two	5,347.00	877.48	6,224.48
3	Project Three	12,279.00	2,706.35	14,985.35
4	Project Four	6,232.00	1,486.65	7,718.65
5	Competitive Trust	-	-	-
6	Combined Cycle	-	-	-
7	Project M	-	-	-
8	Total Project	\$ 90,471.98	\$ 16,864.89	\$ 107,336.87
Beneficiary's Monthly MCT Credits				
9	Project 1	\$ -	\$ -	\$ -
10	Project 2	-	-	-
11	Project 3	-	-	-
12	Project 4	-	-	-
13	Total	\$ -	\$ -	\$ -
14	Total Amount Due	\$ 90,471.98	\$ 16,864.89	\$ 107,336.87

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Oxford €/kWh Comparison

Please note that any projected over recovery of R&R funds have not been used to reduce Budgeted or Projected costs reflected in the graph.



Year	2019 Final Budget & 10 Year Forecast (€/kWh)	2018 Annual Meeting Forecast (€/kWh)
2019	7.29	7.24
2020	7.31	7.45
2021	6.76	6.85
2022	6.52	6.55
2023	6.34	6.64
2024	6.32	6.39
2025	6.45	6.57
2026	6.46	6.63
2027	6.34	6.80
2028	6.47	6.90
2029	6.77	6.77