



NOTICE FOR ELECTED OFFICIALS

Dear Candidate,

As qualifying for municipal elections nears, state law (O.C.G.A. 36-45-1) requires all persons elected as members of a municipal governing authority who were not serving as members of a municipal governing authority on July 1, 1990 to attend and satisfactorily complete a training program specifically designed for newly elected municipal officials. The Georgia Municipal Association and the University of Georgia's Carl Vinson Institute of Government are pleased to provide this required training to Georgia's newly elected municipal officials.

The 2016 Newly Elected Officials Institute classes have been scheduled as follows:

- February 25-26, 2016 Athens
- March 11-12, 2016, Tifton

Municipal elected officials that have served before and have been reelected are required to take the Newly Elected Officials Institute course again only if they have been out of office for more than four years.

The Newly Elected Officials Institute provides an opportunity for mayors and councilmembers to increase their knowledge and understanding of city government, especially as it relates to the role and responsibility of the elected official. The training provides information designed to increase the awareness of the legal, financial and ethical responsibilities of city officials. Further, the course provides six hours of credit toward the voluntary training certificate program for municipal elected officials.

Registration for both of the 2016 classes will open in early November. Additional details, including a tentative agenda and lodging information will be sent to you at that time.

Thanks.

Lauran Willis