

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR MEETING
MONDAY, FEBRUARY 2, 2015 – 7:00 P.M.
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH;
SARAH DAVIS; LYN PACE; DAVID EADY AND GEORGE HOLT**

**OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; David Strickland, City Attorney;
Hoyt and LaTrelle Oliver, Kendra Mayfield, Judy Greer, Mary Godfrey, J.P. Godfrey, Mike and Cheryl Ready,
Carol and Neal Penn, Lisa Dorward, Norbert Thompson**

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor and the invocation given by Lyn Pace.
Pledge of allegiance

A motion was made by Eady, seconded by Smith to accept the Agenda for the February 2, 2015 Mayor and Council Regular Meeting. The vote was 7 in favor and 0 opposed. The motion was approved. Attachment A

Honorary Councilmember

Mayor Roseberry announced Mrs. Mary Godfrey as the Honorary Councilmember for February as appointed by Councilmember George Holt and presented her with a Proclamation as appreciation for her participation.

Attachment B

A motion was made by Pace, seconded by Windham to approve the Minutes of the Regular Meeting January 5, 2015. Councilmember George Holt requested an amendment to the January 5, 2015 minutes be revised to include the vote count on the Variance requests for the construction of the Oxford College dining hall to reflect the official vote as 5 in favor with 0 opposed with Councilmember Lyn Pace abstained and Councilmember David Eady not present. With is amendment this motion was 7 in favor with 0 opposed, the motion was approved. Attachment C

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Planning Commission Chairman Mike Ready said the Planning Commission is in favor of reappointing Ron Manson and Vivian Harris to serve another three year term.

CITIZENS COMMENTS/CONCERNS

None

Mayor's Reports

Mayor Roseberry made the following announcements:

1. The Economic Development Through Tourism Regional meeting will be February 20, 2015, 10:00 am to noon at the Historic Winterville Train Depot, 101 Marigold Lane, Winterville, GA . If interested RSVP to Julie Ball, jball@negrc.org or call 706-369-5650 by February 17th.

2. Electric Cities of Georgia Oxford Meeting - as previously advised, John Giles, President, Electric Cities of Georgia, has called a meeting of member cities to meet in Oxford's community room on February 5, 2015 at 9:00 am. The meeting will be about ECG services, cost allocation methodologies in preparation for ECG's FY16 budget. If you want to attend, ECG request you RSVP Rita Hillhouse at rhillhouse@ecoga.org or call her at 770-

563-1256.

3. Proposed Meeting with BOC has been cancelled – The Visioning Meeting called for February 13 at Charlie Elliott has been cancelled by the BOC and may be rescheduled at a later date.
4. Oxford Historical Society Meeting – The Oxford Historical Society will meet Monday, February 9th, 7:00pm, at Old Church.
5. Arbor Day in Oxford – Oxford will celebrate Arbor Day Saturday, February 21, 10:00am in the Community Room at City Hall.
6. New Chamber of Commerce President's Reception – The new President of the Newton County Chamber of Commerce will be introduced at a reception on Tuesday, February 3, 2015, from 4:00 pm until 5:30 pm at the Chamber offices.
7. Work Session – There will be a work session on Monday, February 16th, at 6:00 pm. Council member wanting to add an item to the agenda should have the information to the City Manager by Wednesday, February 11th. Attachment D

Planning Commission Appointments – City Manager Bob Schwartz stated the Planning Commission members serve their year terms on a rotating basis. This year the terms of Ron Manson and Vivian Harris expired in December 2014. Both members may be reappointed and both have said they are willing to serve another term. We recommend a motion to reappoint both Mr. Ron Manson and Ms. Vivian Harris for another three year term. **A motion was made by Eady seconded by Smith to reappoint Mr. Ron Manson and Ms. Vivian Harris for another three year term. The vote was 7 in favor with 0 opposed. The motion was approved.**

July 4th Parade Committee – Mayor Roseberry announced he has appointed Councilmember Sarah Davis to chair the 2015 July 4th Parade Committee. The parade committee should report back to Council at its April meeting including an operational plan for the parade and a recommendation for a Grand Marshal.

Grounds Maintenance Contract - City Manager Bob Schwartz reminded everyone as discussed at the January 26, 2015 work session the contract with Premier Tree and Shrub Care was for one year and may be renewed for an additional year. It is recommended the contract be extended for one more year. **A motion was made by Holt, seconded by Davis to renew the contract with Premier Tree and Shrub Care for one more year. The vote was 7 in favor with 0 opposed. The motion was approved.**

City Entrance Signs – City Manager Bob Schwartz presented another final draft of the recommended primary entrance signs. He presented a sample of the product material and a photo of a sign at the entrances to the Newton County Denny Dobbs Park which is made from this material. After discussion it was agreed there needs to be more discussion regarding the material for the construction of the signs. **A motion was made by Windham, seconded by Holt to table this item for more discussion at the February 16, 2015 work session. The vote was 7 in favor with 0 opposed. The motion was approved.**

Invoice Approval -

A motion was made by Smith, seconded by Holt to approve the invoices. The vote was 7 in favor with 0 opposed. The motion was approved.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
ROUTINE MONTHLY BILLS PAID		
City of Oxford	Monthly Utility Billing of City owned (Jan)	1,910.05
City of Oxford	Monthly Utility Billing for City owned (Nov)	1,907.97
City of Covington	Quarterly Sewer Charges 9/30/2014 – 12/31/2014	10,002.00
GMA	GMEBS Retirement Fund (January)	6,383.59
Humana	Health Insurance (February)	6,819.57
Newton County BOC	Cornish Creek Water Fund (Dec)	12,070.00
Newton County Water & Sewer	Services from 11/26/2014 – 12/30/2014	4,917.29
Sophicity	IT in a Box (January)	1,451.96
Southeastern Power Administration	SEPA energy cost (December Billing)	3,288.18
PURCHASES/CONTRACT LABOR		
Archie Ballard	Repairs & Maintenance to City Vehicles	1,050.00
Consolidated Pipe	Supplies and Materials (Pipe Horn)	1,398.00
Covington Auto Collision	Repairs to vehicle damaged by Police Vehicle	1,021.62
C. David Strickland	Professional Fees for December	2,107.86
Gresco Utility Supply, Inc.	Cond 1000'R /Cond 1800'Reel/Spring Ext	2,582.00
Gresco Utility Supply, Inc.	Materials for Oxford Square Electric Project	7,521.76
HD Supply Power Solutions	Electric Supplies for Science Building at College	3,755.94
McNair McLemore Middlebrooks	CPA Consulting Services (Dec)	1,949.40
M. Qader Baig	Legal Services July – December	2,400.00
MNS Construction	Repairs to Roof at 810 Whatcoat Street	1,675.00
Otis Elevator Company	Annual elevator maintenance fees	2,239.01
Utility Service Co. Inc.	Quarterly Tank maintenance Jan-March	2,715.32
APPROVED CONTRACTS		
Jordan Engineering	Technician Boundary, platting, research/Survey mapping and calculations	2,155.00
Anderson Grading	Emory/Asbury Water System Improvement	26,795.00

Executive Session - to consider real estate transaction.

A motion was made by Windham, seconded by Pace to go into an Executive Session at 7:35 pm. The vote was 7 in favor, 0 opposed. The motion was approved. After discussion:

A motion was made by Smith, seconded by Windham to exit the Executive Session at 8:05 and go back into the regular session. The vote was 7 in favor, 0 opposed. The motion was approved.

City Attorney David Strickland informed council that Mr. Hall, property owner of 502 Watson Street – (.59 AC), # (X0610-00000-002-000) accepted the proposal of \$24,000 for the purchase of his property. Strickland presented a contract and said if council is in agreement with this proposal he will execute the contract for the purchase. After further discussion council asked Attorney Strickland to continue with this purchase.

A motion was made by Windham, seconded by Smith to authorize City Attorney Strickland to proceed with the purchase of the property at 502 Watson Street – (.59 AC), #(X0610-00000-002-000) at the cost of \$24,000. The vote was 7 in favor, 0 opposed. The motion was approved. There being no further business:

A motion was made by Windham, seconded by Smith to adjourn the regular session at 8:05 pm. The vote was 7 in favor, 0 opposed. The motion was approved.

Respectfully submitted,

Lauran Willis
City Clerk