

*Trees, Parks, Recreation Board (TPR) – City of Oxford, GA*  
Minutes of Meeting October 13, 2015  
Courtroom, Oxford City Hall

The meeting was called to order by Chairman Ready at 5:00 p.m.

**Attendance**

Members Present – Cheryl Ready, LaTrelle Oliver, Hulon Clemons, Anderson Wright  
Member Absent – Andrea O’Toole  
City Manager Bob Schwartz  
City Superintendent Jody Reid  
City Arborist Beryl Budd  
GUFC Seth Hawkins  
Oxford College Senior Manager of Operations Kendra Mayfield  
Oxford College Director of Operations Todd Cain

**Approval of Minutes** for meeting of June 9, 2015 and August 11, 2015

**Motion to approve by Hulon Clemons. Second by LaTrelle Oliver. Unanimous approval.**

**Tree Plan for Oxford College Dining Hall**

On behalf of Oxford College, Kendra Mayfield and Todd Cain presented *Final Oxford Dining Hall Construction Design Documents* for tree removal and re-planting by architects Lord, Aeck, and Sargent Architects and landscape architects Wansley Associated. Reduced format copies of plan L-101 marked “for construction” (trees to be removed; trees to be protected) and detailed plan L-104 marked “for construction” (trees and shrubs to be replanted) were distributed to all persons present. Large renderings were displayed on a table. See copies attached to official minutes.

Throughout the site, twenty-four existing trees are banded for removal and will be replaced by a “mixture” of forty-nine trees and evergreen shrubs. See plan L-104 for species and intended function.

Six of the trees scheduled for removal are on City of Oxford rights-of-way. Eight other trees on these rights-of-way will be retained.

Oxford College requests permission to remove six (6) right-of-way trees as designated on construction drawing L-101 and replant as designated on construction drawing L-104.

**Motion to approve as stated above made by LaTrelle Oliver. Motion seconded by Hulon Clemons. Unanimous approval.**

**Reports**

1. Emory Street Revitalization Project – city proposal to plant with permission on private property
  - a. No word from Mrs. Grace Phillips. Chair asked Jody to follow up with her son, James.
  - b. Georgia Green Leaf award – No word on research (Andrea). Seth reports opportunity is now closed for this year.
2. Mitchell Street Park (Rosenwald School site) – Anderson Wright
  - a. Anderson reports dogwoods have survived well.
  - b. Removing woody debris and weeds is ongoing. Volunteers needed!
  - c. Parking spot should be better defined so vehicle will know how far to enter the site.
  - d. Culvert in ditch would enhance parking access. Jody will review.
3. George Street Park – Jody Reid
  - a. Drainage repair at Wesley Street side is in progress. Engineering work is complete and bid for construction has been awarded by the city. Work is expected to begin “soon.”
  - b. Gerald Whitley has not yet been consulted about adding a third bench to the gazebo and reworking the display coverings on the kiosk.
  - c. Dead dogwood and sourwood have not yet been removed, nor has large pecan been pruned.
  - d. It is time to spray the re-growth in the area cleared in July, as per report of City Arborist Budd (7-17-15). Fletcher street brush removal has not been scheduled.
  - e. A balustrade on the Asbury side bridge is still missing.
  - f. Rail fencing needs repair.

### **Arbor Day, 2016**

1. Program – Tim Womack will perform. Middle school students are considering a short play. Oxford College will provide refreshments. Bob Schwartz retained several copies of the booklet compiled for last year's program; these are available by contacting him directly.
2. Committee – will meet Tuesday, 5:00 p.m., Jan. 12, 2016, at City Hall. Kendra Mayfield and Oxford Staff Organization (OSO) will attend the TPR board meeting in December to begin sharing in planning.

**Tree City application** – Chairman Ready is preparing this. It is due by November 15, 2015.

### **“Asbury Street Park” ad hoc committee**

1. Chairman Ready announced: this committee is open to all interested citizens, including TPR board.
2. First meeting is Tuesday, 5:00, October 20, 2015, at City Hall.
3. Underbrush has been removed. City Arborist has marked trees for removal at this early stage and reports that there are approximately forty valuable trees, with some being in clusters.
4. City Manager Schwartz stated the goal is for the committee to develop ideas which will be ready in three or four months for landscape architect consideration. The city expects to receive from Newton County \$100,000 – its designated share of SPLOST.

### **Young tree pruning and mulching needs**

1. Emory Street DOT project trees may no longer be under warranty. Arborist Budd will pursue.
2. West Clark Street maples have been limbed up. Rains have washed soil from right-of-way onto the trail. Mulch is needed throughout, as well as a low retaining barrier. Jody will pursue.

**Tree purchases and plantings** – Beryl will proceed in December according to his assessment.

### **Concerns and announcements**

1. Jody announced that annual line clearing will occur in November and December.
2. Thanks to Luran Willis and Jody Reid, the long lost Growth Award from GUFC has been found in storage. Seth Hawkins has recorded the years of missing pins and will attempt to resupply.

**Adjournment** – 6:30 p.m.

**Next meeting** – December 8, 2015

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LaTrelle Oliver, Secretary